ANNUAL QUALITY ASSURANCE REPORT (AQAR) 2016 - 2017

DINHATA COLLEGE

P.O. - DINHATA,

DIST. - COOCHBEHAR,

WEST BENGAL,

PIN 736135.

WEB SITE: http://dinhatacollege.ac.in

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The Annual Quality Assurance Report (AQAR) of the IQAC

Part – A

1. Details of the Institution

1.1 Name of the Institution

Dinhata College

1.2 Address Line 1

College Para

Address Line 2

Dinhata

City/Town

Dinhata

State

West Bengal

Pin Code

736135

Institution e-mail address

principal@dinhatacollege.ac.in
iqac@dinhatacollege.ac.in

Contact Nos.

03581-255094

Name of the Head of the Institution:

Dr. Sadhan Chandra Kar

Tel. No. with STD Code:

03581-255094

Mobile:

9434405101, 88373066827

Name of the IQAC Co-ordinator:	Dr. Debashis Das

Mobile:	9434327068

IQAC e-mail address:	iqac@dinhatacollege.ac.in

1.3 **NAAC Track ID**	WBCOGN23495

1.4 **NAAC Executive Committee No. & Date:**	EC(SC)/19/A&A/54.1 dated 2-12-2016

1.5 Website address:	http:/dinhatacollege.ac.in

Web-link of the AQAR:	http://dinhatacollege.ac.in/annual-report-aqar.php

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1st Cycle	B$^+$	2.52	2016	Five years from 03/12/2016 to 01/12/2021
2	2nd Cycle				
3	3rd Cycle				
4	**4th Cycle**				

1.7 Date of Establishment of IQAC :	DD/MM/YYYY	19/03/2013

1.8 AQAR for the year	2016-17

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((*for example AQAR 2010-11submitted to NAAC on 12-10-2011)*

i. AQAR _____NA_____ _____ (DD/MM/YYYY)4
ii. AQAR_____NA_____ _____ (DD/MM/YYYY)
iii. AQAR_____NA_____ _____ (DD/MM/YYYY)
iv. AQAR_____NA_____ _____ (DD/MM/YYYY)

1.10 Institutional Status

University   State ☐ Central ☐ Deemed ☐ Private ☐

Affiliated College   Yes [√]   No ☐

Constituent College   Yes ☐   No [√]

Autonomous college of UGC   Yes ☐   No [√]

Regulatory Agency approved Institution   Yes ☐   No [√]

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution   Co-education [√]   Men ☐   Women ☐

Urban [√]   Rural ☐   Tribal ☐

Financial Status   Grant-in-aid [√]   UGC 2(f) [√]   UGC 12B [√]

Grant-in-aid + Self Financing ☐   Totally Self-financing ☐

1.11 Type of Faculty/Programme

Arts [√]   Science [√] Commerce [√] Law ☐   PEI (Phys Edu) ☐

TEI (Edu) ☐ Engineering ☐   Health Science ☐   Management ☐

Others   (Specify)

1.12 Name of the Affiliating University   Cooch Behar Panchanan Barma University

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence

UGC-CPE

DST Star Scheme

UGC-CE

UGC-Special Assistance Programme

DST-FIST

UGC-Innovative PG programmes

Any other (*Specify*)

UGC-COP Programmes

2. IQAC Composition and Activities

2.1 No. of Teachers

12

2.2 No. of Administrative/Technical staff

3

2.3 No. of students

1

2.4 No. of Management representatives

2

2.5 No. of Alumni

1

2. 6 No. of any other stakeholder and

   community representatives

1

2.7 No. of Employers/ Industrialists

NIL

2.8 No. of other External Experts

NIL

2.9 Total No. of members

20

2.10 No. of IQAC meetings held

4

2.11 No. of meetings with various stakeholders: No. | 7 | Faculty | 3 |

Non-Teaching Staff &Students | 3 | Alumni | 1 | Others | |

2.12 Has IQAC received any funding from UGC during the year?   Yes | | No | √ |

  If yes, mention the amount | |

2.13 Seminars and Conferences (only quality related)

  (i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. | 6 | International | 1 | National | 3 | State | | Institution Level | 2 |

  (ii) Themes | Continuous Quality Improvement |

2.14 Significant Activities and contributions made by IQAC

> Intimation of quality assurance policies, mechanisms and outcomes to the various internal and external stakeholders are done by the following processes:
>
> - Initiatives have been taken for the betterment of ICT enabled teaching in the College.
> - Construction and installation of one virtual Class room.
> - Organising seminars on contemporary issues, value education and training programmes for intra-college teaching and non-teaching faculties for successful implementation of CBCS to be introduced by the University from A.Y. 2017-18.
> - Implementing Know Your Student (KYS) – a proforma for documenting information regarding students' progression.
> - In view of the Research and Academic collaborations, a MoU has been signed on 9th June 2017 between Dinhata College and Institute of Cost Accountants of India
> - A proposal was prepared and submitted for claiming funds under Rashtriya Uchchatar Shiksha Abhiyan (RUSA) for Infrastructural Development in the College.
> - Proposals along with detailed plans and estimates were prepared and vetted from the appropriate authority for submission to the Department of Higher Education, Government West Bengal towards receiving grants for construction of Building and Other Civil infrastructure in compliance with their memorandum no. 499-Edn(CS)/10M-96/13 dated 08.05.2017.
> - The faculties are constantly encouraged to participate in orientation / refreshers courses.
> - Restructuring of Students' Feed-back form as suggested by the NAAC PEER Team during its visit to the College in November 2016.
> - Arrangement of Orientation Programmes for the newly admitted students makes the students well aware of the various academic and non-academic activities of the College.
>
> The institute publishes books, magazines, prospectus annually. These are circulated to the students and well-wishers. These publications provide the latest updates on the happenings of the institute. Moreover, the happenings related to academic matters are placed on the institute's website http://dinhatacollege.ac.in.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

ACTION PLAN FOR THE CURRENT YEAR (2017)		ACHIEVEMENTS
INFRASTRUCTURAL		
1	Reconstruction of Umesh Smriti Bhawan consisting of Gymnasium, Boys' Common Room, Museum, Class rooms and Wash room	1. Proposal for the same was approved by the Building Committee and the Governing Body.
2.	Further improvement of existing Laboratories and to build a Language Lab	2. Waiting for necessary funds under RUSA.
3.	Procurement of more Projectors	3. Approved by the Governing body and the process is going on.
4.	Construction of Virtual Class room.	4. The Virtual classroom has started functioning.
5.	Installation of Solar Lights in Bidhan Chandra Chhatrabas (Boys' Hostel)	5. The work is in the pipeline.
6.	To initiate 'Save Energy Drive' programme through replacing conventional tube lights and bulbs by LED bulbs and tube lights.	6.More than a hundred LED bulbs have replaced conventional tube lights and bulbs in the classrooms, laboratories, office rooms, principal's chamber, corridors, library etc.
7	Further beautification of College Campus by planting trees and emphasis on pollution free Environment.	7. New garden in front of Science Building, maintenance works and further plantations of trees in a regular way are going on under the supervision of the three NSS Units in the College.
8.	Optimisation of Computer student ratio through purchase of more computers along with rational allotment of existing computer- student hours among each departments.	8. Some computers have already been purchased and for further procurement proposal has been sent under RUSA.
9	Construction of students' washroom in the Library Building (Vivekananda Bhawan).	9. Engineering paper works have been completed and awaiting for financial assistance under RUSA.
ACADEMIC		
1.	To introduce Honours Courses in Geography and	1. Proposal for Geography Honours has

	Self financing Certificate Courses for Beautician (Under the Guidance of all female Teachers and Joint Convenorship of Dr. S. Debnath and Prof. Sukla Das) , Mushroom Culture (Under the guidance of the Department of Botany) and TALLY in Accounting (Under the leadership of Dr. Surya N. Ray & Prof. S. Bir.)	been submitted to the appropriate authority. 2. Already contacted beauticians for opening the course. 3. Mushroom culture is in progress. 4. Proposal for Tally course has been submitted and will start shortly.
2.	Procurement of more books & journals in the Central Library as per the demand of the respective Department	2. Several books and Journals have already been purchased and also awaiting for assistance under RUSA.
3.	To provide incentives in the spirit of seed money from College Development Fund for undergoing research activities.	3. Proposal has been approved by the Governing Body and to be introduced in the coming Budget.

4.	To organise awareness programmes with financial support from College Students' Seminar Fund on
	    1) Health.
	    2) Environment.
	    3) Civil Society and Human Rights.
	    4) Career Building.
	    5) Financial Education
	    6) Value Education.
		4. Seminars on Value Education, Career Building and Financial Education were organized.

5	To encourage more number of teachers in research activities such as Doctoral works , Minor/ Major Research Projects etc from different agencies.	5.Two teachers from the department of Economics have received Minor Research Projects from the UGC. One teacher from the Department of Chemistry was awarded Ph.D. Two teachers have completed Ph.D. Course Work.
6	To conduct Entry in Services aimed for SC/ST/ OBCs and other minorities and remedial classes for slow learners.	6. Adequate Remedial classes for slow learners were taken during January-March,2017
7.	Publication of Wall Magazine and Departmental Journal in each department.	7. Wall Magazines were published by every department bi-annually and annually.
8.	Keeping in view of delivering lectures through Power Point as suggested by NAAC Peer team, every department should have the privilege of at least one laptop along with a projector and printer.	8. Keeping in view the suggestions given by the NAAC Peer Team, every Department has been provided access to at least one projector along with laptop.

9.	To find avenues for collaboration with Higher institution for augmenting academic and research activities.	9. One Proposal for the same has been sent to Presidency University, Kolkata. A MoU has been signed between Dinhata College and Institute of Cost Accountants of India.
10.	For the greater academic interest of students the National Programme on Technology Enhanced Learning (NPTEL) is to be introduced along with necessary infrastructure.	10.Virtual Class Room has been constructed to make the said programme successful.
11	To organise faculty Development Programme to make the young faculties more aware regarding the Career Advancement Programme.	11. Government Orders along with the amendments thereon have been circulated among the young faculties towards building awareness for Career Advancement Programme.
12.	To increase the membership as well as activities in different scientific research organisations.	12. The membership by the Teachers to Scientific Organisations is increasing. Faculty training programmes with IICB, Kolkata have been initiated
13.	Emphasis to enhance the attendance of general students by each department.	13. Necessary actions have been taken by all Departments in this regard.
15.	To organise intra-College Symposium under the supervision of Dr. Surya Narayan Ray.	15. It is to be initated from the coming academic session.
16	Rotation of Headship from the ensuing Academic Year	16. The rotation has already been implemented.
	ADMINSTRATIVE	
1	Taking initiative for joining of teaching faculties in the vacant sanctioned posts in different departments.	1.Nine teaching faculties on substantive basis have joined against vacant sanctioned posts More temporary faculties have been engaged.
2.	Sanctioning of one additional Librarian Post.	2. Preparation of necessary papers are going on.
3.	Taking necessary action regarding the Accountant post to be vacant due to superannuation of Sri Pradip Roy Gupta and also filling of the staff (Library) post	3. One non-teaching staff has been assigned the temporary responsibility of the Accountant. Necessary

	vacant and about to be vacant soon due to superannuation of Laxman Chandra Saha and Badal Basak respectively.	arrangements have been made to meet up the challenge
4.	Creation of new teaching and non teaching posts.	4. The papers for non-teaching posts have been submitted and the rest process is ongoing one.
5.	Continuation of On-line admission, fees collection & introduction of KYS (Know your students).	5. All the processes are going on smoothly.
6.	Reorganisation of various sub-committees for the current academic year.	6. Necessary re-organisation has been done and approval given by the Governing Body.
7.	Organising of Annual General Meeting of Alumni, Dinhata College where the proposal for making a corpus fund shall be introduced.	7. Annual General Meeting of the Alumni Association has been held and proposal for making a corpus fund has been discussed.
8.	Up gradation of College Website.	8.College Website has been upgraded.
9.	Restructuring of Students' Feedback form as suggested by NAAC Peer team for better analysis.	9. Necessary restructuring as per the suggestions of the NAAC Peer Team has been done.
10	To minimise the time spent by the teachers in non-academic work, it is proposed to merge finance and purchase & Tender Committee into one.	10. The proposal has been approved by the Governing Body.

See Annexure II for Academic Calender.

2.15 Whether the AQAR was placed in statutory body   Yes [√]   No [ ]

Management [√]   Syndicate [ ]   Any other body [ ]

Provide the details of the action taken

AQAR passed by the Governing Body.

PART – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG				
UG	16			
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				
Others				
Total	16			

Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options
(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	
Trimester	
Annual	16

1.3 Feedback from stakeholders*   Alumni ☐   Parents ☐   Employers ☐   Students ☐ √
   (On all aspects)

   Mode of feedback   :   Online ☐   Manual ☐ √   Co-operating schools (for PEI) ☐

See Annexure-III(Feedback analysis)

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

> Syllabi are designed by the University in which college faculties take part.
> A new syllabus under CBCS is to be introduced from the session 2017-18.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

> Yes. Two departments: Sociology and Physical Education.

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of
permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
38	31	5	0	2

2.2 No. of permanent faculty with Ph.D.   12

2.3 No. of Faculty Positions
Recruited (R) and Vacant (V)
during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
09	06							09	06

2.4 No. of Guest and Visiting faculty and Temporary faculty   6   7   10

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	1	4	0
Presented	2	8	2
Resource Persons	0	0	0

2.6 Innovative processes adopted by the institution in Teaching and Learning:
The following methods have been adopted by the management and the departments of the College to boost the innovative teaching-learning practices.

- Emphasis on student-centric learning
- Interactive discussions, debates and problem-solving in classes.
- More use of PPT in class room teaching.
- Virtual class room associated with NPETL facilities is going to be introduced in the campus.
- Increased access to latest knowledge through the library and on-line subscribed books and journals.
- Need based field trips are introduced in ENVS.
- Orientation program held in the first week of the starting of classes to introduce the students about their teachers, syllabus, routine and availability of various facilities etc.
- Motivational classes for admission in various IIT's and Higher Educational Institutions.
- Class test conducted by the faculty in the subjects concern in time to time.
- Introduction to basic computer training programme for every student in the campus.
- Effective utilization of the internet and INFLIBNET facility for collection of data and preparation of notes.

- External faculty, experts and personnel from the renowned institution are invited to deliver lectures.
- Learning through screening of movies and videos.
- Deputing students to participate in curricular and extra-curricular events organised at the state and national levels.
- Appreciation certificates and medals are awarded to students winning position at the University level
- Departmental seminar and group discussion organised by each and every departments.

2.7 Total No. of actual teaching days
     during this academic year

183

2.8 Examination/ Evaluation Reforms initiated by
     the Institution (for example: Open Book Examination, Bar Coding,
     Double Valuation, Photocopy, Online Multiple Choice Questions)

It falls in the part of the affiliating University

2.9 No. of faculty members involved in curriculum
     restructuring/revision/syllabus development
     as member of Board of Study/Faculty/Curriculum Development workshop

08		All

2.10 Average percentage of attendance of students

78.5

2.11 Course/Programme wise
     distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
Bengali	94	-	-	89.36	-	89.36
English	50	-	-	90	-	90
History	55	-	-	80	-	80
Political Sc.	05	-	-	40	-	40
Philosophy	36	-	13.88	69.44	-	83.33
Economics	-	-	-	-	-	-
B.A. General	1993	-	-	6.52	65.18	71.70
Mathematics	29	-	27.58	65.51	-	93.10
Physics	23	-	21.73	43.47	-	65.21
Chemistry	10	-	-	70	-	70
Zoology	-	-	-	-	-	-
Botany	-	-	-	-	-	-
B.Sc. Pure Gen.	70	-	4.28	87.14	2.85	94.28
Accounting	08	-	-	100	-	100
B.Com. Gen.	-	--	-	-	-	-

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

The IQAC is an integral part in the teaching and learning process in the College. It functions as an overall advisory body operating constantly for the betterment of the teaching and learning process. The IQAC meetings work as platforms for the emergence and discussion of different ideas that help in improvement of the teaching-learning process. IQAC advises all the departments to take necessary actions regarding effective teaching plans, modules, creation of new modules and regular departmental meetings for a holistic improvement of the academic environment. Not only this, feedbacks from students regarding departmental infrastructure as well as evaluation of individual teacher are obtained annually to ensure the best quality of teaching. The IQAC provides constant encouragement to all concerned for the betterment of the overall educational ambience in the College.

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	04
UGC – Faculty Improvement Programme	
HRD programmes	
Orientation programmes	
Faculty exchange programme	
Staff training conducted by the university	34
Staff training conducted by other institutions	
Summer / Winter schools, Workshops, etc.	01
Others	

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	1+14	Gr-C-04 Gr-D-12		2
Technical Staff				2

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

> The internet facility is always available so that the faculty can access information. The INFLIBNET facilities are availed by both teaching staff and students. The Institution encourages faculty to actively participate in new and emerging areas of research. There are instances where faculty members are granted leave to participate in various workshops related to research methodology.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number		NIL		1
Outlay in Rs. Lakhs		N.A.		

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number		02		
Outlay in Rs. Lakhs		2,67,500/-	3,65,000/-	

3.4 Details on research publications

	International	National	Others
Peer Review Journals	2	1	
Non-Peer Review Journals			
e-Journals			
Conference proceedings	0		

3.5 Details on Impact factor of publications:

Range 6.628 -2.996   Average NA   h-index 116.3   Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects	2	UGC	3,65,000/-	2,67,500/-
Interdisciplinary Projects				
Industry sponsored				

Projects sponsored by the University/ College				
Students research projects *(other than compulsory by the University)*				
Any other(Specify)				
Total				

3.7 No. of books published   i) With ISBN No.   `5`   Chapters in Edited Books   `5`

ii) Without ISBN No.   [ ]

3.8 No. of University Departments receiving funds from

UGC-SAP [ ]   CAS [ ]   DST-FIST [ ]

DPE [ ]   DBT Scheme/funds [ ]

3.9 For colleges   Autonomy [ ]   CPE [ ]   DBT Star Scheme [ ]

INSPIRE [ ]   CE [ ]   Any Other (specify) [ ]

3.10 Revenue generated through consultancy   `NIL`

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	1	3			2
Sponsoring agencies	College and KBRG	College			College

3.12 No. of faculty served as experts, chairpersons or resource persons   `5`

3.13 No. of collaborations   International [ ]   National `1`   Any other [ ]

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakh [ ]

From Funding agency   `2,67,500/-`   From Management of University/College [ ]

Total   `2,67,500/-`

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	NIL
	Granted	NIL
International	Applied	NIL
	Granted	NIL
Commercialised	Applied	NIL
	Granted	NIL

3.17 No. of research awards/ recognitions received by faculty and research fellows
     of the institute in the year

Total	International	National	State	University	Dist	College
3	1	2	1			

3.18 No. of faculty from the Institution who are Ph. D. Guides $\boxed{3}$

            and students registered under them $\boxed{5}$

3.19 No. of Ph.D. awarded by faculty from the Institution $\boxed{\text{NIL}}$

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

      JRF $\boxed{}$ SRF $\boxed{}$ Project Fellows $\boxed{}$ Any other $\boxed{}$

3.21 No. of students Participated in NSS events:

                    University level $\boxed{16}$ State level $\boxed{}$

                    National level $\boxed{}$ International level $\boxed{}$

3.22 No. of students participated in NCC events:

                    University level $\boxed{}$ State level $\boxed{}$

                    National level $\boxed{}$ International level $\boxed{}$

3.23 No. of Awards won in NSS:

                    University level $\boxed{}$ State level $\boxed{}$

                    National level $\boxed{}$ International level $\boxed{}$

3.24 No. of Awards won in NCC:

University level ☐ State level ☐

National level ☐ International level ☐

3.25 No. of Extension activities organized

University forum ☐ College forum 0

NCC ☐ NSS 08 Any other ☐

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Environmental Awareness Camp with special emphasis of water preservation
- Swaach Bharat Abhijan on 25.8.16
- Celebration of NSS Day on 28.8.16
- Cleaning and Gardening on 21 & 22.1.2016
- Celebration of World Aids Day on 22.12.16
- International Mothers' Tongue day- 22.2.17
- Special camp, Training Program at Baranachina on 15.3.17 and 16.3.17
- Talk on "Burden of Disease in Duars in North Bengal" by Dr. Amlan Majumder on 21.3.17

Criterion – IV
4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	64749.7 (16 acres)			64749.7
Class rooms	30	1 Virtual Class Room	Govt. of W.B.	30
Laboratories	13			13
Seminar Halls	1			1
No. of important equipments purchased (≥ 1-0 lakh) during the current year.				
Value of the equipment purchased during the year (Rs. in Lakhs)				
Others	11			11

4.2 Computerization of administration and library

- On-line admission gives the College a bigger opportunity to serve a bigger hinterland and achieving transparency & efficiency.
- Annual maintenance and up-gradation of around 50 computers
- Library committee has arranged for access to e-journals & books through INFLIBNET.
- Administrative activities using software
- Special software installed for Accounts Section of the Office

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value (Rs.)	No.	Value	No.	Value
Text Books	29596	885223/-	03	Donated	29599	885223/-
Reference Books	560	232866/-	63	17,727/-	623	250593/-
e-Books	97000	11425/-	97000 (renewed)	5,750/-	97000	17175/-
Journals &Magazines	20	46981/-	01	950/-	21	47931/-
e-Journals	6000	-	6000 (renewed)	-	6000	-

		(NLIST)		(NLIST)				
Digital Database		-						
CD & Video	05	449/-	05					449/-
Others (specify)								

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart -ments	Others
Existing	68	10	50	23	08	21	11	03
Added	07	Nil	07	07	07	01	07	Nil
Total	75	10	57	30	15	22	18	03

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

> The College provides internet facilities to all the Departments and thereby the scope to access international journals and books through N-LIST, INFLIBNET, OPAC etc. The students are given open access facility in the central library and in the respective departmental libraries.

4.6 Amount spent on maintenance in lakhs :

   i) ICT   Rs. 107003/-

   ii) Campus Infrastructure and facilities   Rs. 761620/-

   iii) Equipments   Rs.108262/-

   iv) Others   Rs.68691/-

                          Total :   Rs. 1045576/-

Criterion – V
5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

IQAC encourages all the departments and various sub-committees to meet the students on regular basis and take initiative for the following as well as for documentation of the same:

- To take Tutorial Classes on regular basis for the academically weaker students for identifying their areas of weakness

- Arrangement for feedback response from students, parents on quality-related institutional processes.

- To organise orientation programmes for the newly admitted students for their awareness regarding various academic and non-academic activities of the College

- To arrange regular awareness programmes to tackle the problem of drop out especially among the female students

- To make the students aware on competitive exams. through career guidance and counselling cell

- To notify properly the information regarding curriculum, class routine, attendance examination schedule, scholarship, placements, social &cultural activities, NSS programmes

5.2 Efforts made by the institution for tracking the progression

Parent – Teacher interaction held once in an academic year, and necessary steps are taken based on the parents' suggestions and observations. The institute takes care of the progress of the students by conducting test exam, assignment, departmental seminar, quiz and other curriculum activities. Policies are executed by the Principal with the help of office, staff council and students' union. Also the IQAC monitor the proper functioning and maintains quality assurance of the institution.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
8574			

(b) No. of students outside the state

NIL

(c) No. of international students

NIL

No	%

Men | No | % |
|---|---|

Women

Last Year						This Year					
General	SC	ST	OBC	PH	Total	General	SC	ST	OBC	PH	Total

Demand ratio   Dropout %

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

No. of students beneficiaries [ ]

5.5 No. of students qualified in these examinations

NET [ ]   SET/SLET [ ]   GATE [ ]   CAT [ ]

IAS/IPS etc [ ]   State PSC [ ]   UPSC [ ]   Others [ ]

5.6 Details of student counselling and career guidance

Counselling is provided to the students regularly on informal basis in and outside the classes. Special classes for the students during their study leave after the annual test examinations have helped them in preparation for the university final examinations. The Career Guidance Cell of the College arrange for free coaching classes and scholarships with help of some renowned available coaching institutes. College arrange for career

No. of students benefitted [120]

5.7 Details of campus placement

On campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed

5.8 Details of gender sensitization programmes

The College has a Women's cell, which acts together to

- Create awareness among students about Women's empowerment
- Resolve issues (if any) pertaining to sexual harassment.

5.9 Students Activities

5.9.1   No. of students participated in Sports, Games and other events

State/ University level   National level   International level

| 48 | | | | |

No. of students participated in cultural events

State/ University level | | National level | | International level | |

5.9.2   No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level | 03 | National level | | International level | |

Cultural: State/ University level | | National level | | International level | |

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution		
Financial support from government	4062	Not Available[*]
Financial support from other sources		
Number of students who received International/ National recognitions		

* The assistance is directly credited to the respective bank accounts of the students and hence the exact amount is not known to the College.

5.11   Student organised / initiatives

Fairs   : State/ University level | | National level | | International level | |

Exhibition: State/ University level | | National level | | International level | |

5.12   No. of social initiatives undertaken by the students | 8[**] |
     **See annexure V

5.13 Major grievances of students (if any) redressed:
  • Pond behind the Administrative Building renovated.
  • Measures have been taken for regular cleaning of Girls' Toilet.

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

> The vision and mission of the College is to spread a quality education to all sections of the socially and economically backward people of Dinhata Sub-division and beyond and to uplift them socially and economically. One of the chief missions of the College is to sensitize students in social service and related activities.

6.2 Does the Institution has a management Information System

> Dinhata College has two tiered Management Information System: a formal one and an informal one. On the formal side, the whole system of collecting and storing information regarding the students and the staff is done electronically and can be easily accessed at any time.
>
> On the other hand, the issues raised and discussed in the meeting of the Teachers' Council and Non-Teaching Staff Council and various other sub-committees are brought into the knowledge of the Governing Body by the Principal/Secretary, Governing Body and the decisions taken thereon are conveyed to the concerned sections.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

> Some teachers of the college are members of the Board of Studies formed by the University which takes pioneering roles in designing, modifying and implementing the curriculum. The teachers of the College took active part in formulation and implementation of Choice Based Credit System (CBCS) adopted by the affiliating University (C.B.P.B.U) from the current academic session.

6.3.2 Teaching and Learning

> - In addition to conventional talk and chalk-board method, ICT has been introduced to some extent.
> - Certificate Course in Computer Application has been started in collaboration with Webel Technology, Govt. of West Bengal.
> - Classroom sessions are interactive in nature.
> - Internet facility has been made available to all the faculty and students at Library.
> - Remedial classes are arranged by the faculty for the students as per necessity.
> - The departments organize students' seminars, mock parliaments, drama shows, etc. for all round development of the students.

6.3.3 Examination and Evaluation

- Class Tests are arranged at regular intervals.
- The results of the tests are declared and the answer scripts shown to the students.
- Performance of the students is also conveyed to the guardians during Parent-Teacher Meetings.
- Continuous Evaluation is also being introduced from the current academic session.
- Department wise assignments are uploaded for General students in the Website of the College for prompt and universal access

6.3.4 Research and Development

1. Staff members are motivated by the Research Consultancy Cell to take up Research Projects (Major and Minor) from the funding agencies like UGC , DST, DBT, ICSSR etc and publish research articles in the UGC enlisted Journals.
2. Computer with internet facility has been made available in the College.
3. Faculty members are encouraged and facilitated to attend international/national Conferences / symposia / seminars.

4. Adequate measures are taken to facilitate the faculty members to various faculty development programmes like R.C, O.P, Winter Schools ,Short-Term Courses etc

6.3.5 Library, ICT and physical infrastructure / instrumentation

➢ Faculties have been provided with unique user ID and password of INFLIBNET.

➢ OPAC facility is available for online search for books.

➢ Research journals, Periodicals are kept in the library for ready reference

➢ Funds from outer and own sources are procured and allotted for regular development of the library resources.

➢ The library is also well equipped with required titles and several volumes of text books, e-journals, computer hardware and software for conducive learning environment.

6.3.6 Human Resource Management

Human resource management is one of the most prioritized fields in the College. This is done in the following processes:

i. The interests of the employees are kept by taking care of their personal needs. The service rules are made transparent and they are benefited with PF, Gratuity, GSLI etc., and various leaves, as per the norms of the State Government and the affiliating University.

ii. Congenial atmosphere is maintained in the College for the benefit of the all concerned.

iii. The Students' Union, formed annually as per the University Statues, looks after the interest of the students. The General Secretary of this Union is a member of the Governing Body, the highest statutory body of the College, as well as of many other committees and cells. He takes the matters related to the interest of the students to the relevant corners for

6.3.7 Faculty and Staff recruitment

Teachers are recruited on substantive vacancies through West Bengal College Service Commission maintaining the norms for reservation laid down by the State Backward Classes Welfare Department.

Guest Faculties are recruited by the management as per requirement of the departments.

Govt. sanctioned Non-Teaching posts are recruited by the G.B. following all the Govt. norms and contractual employees are recruited as and when required.

6.3.8 Industry Interaction / Collaboration

Within its limited capacity, the College is striving to enter into collaboration with the larger academic and industrial world. Keeping this in view, the College, for the first time in its history, has entered into a MoU with the Institute of Cost Accountants of India, Govt. of India, on 09.06.2017 for capacity building, skill enhancement, research and academic collaboration, faculty exchange programme and so on. Also, the Commerce Department of the College had arranged for an Investor awareness-cum-Seminar Programme with the Institute of Company Secretaries of India, Ministry of Corporate Affairs, Government of India on the 15th of December, 2016 which saw a remarkable turn out of a large number of students from schools surrounding Dinhata College. In this way, the College has striven for bringing the corporate and industry culture not only within the classrooms of the College, but also transcending the walls of the College for sustainable development of the large number of feeder schools and for overall social development.

6.3.9 Admission of Students

- Students' admission is made strictly on the basis of merit. All rules and regulations of the State Government regarding the reservation of seats are strictly followed. In this matter, adequate measures are taken to properly communicate relevant information to all concerned by means of website notification and also through text messages on the mobile phone.
- As per the guidelines of the affiliating University and the State Government, the whole admission process including the payment of money is run on-line for the benefit of the students and also to keep complete transparency.

6.4 Welfare schemes for

Teaching	Provident Fund, Group Insurance, Credit Cooperative Society and Festival Advance.
Non teaching	Provident Fund, Group Insurance, Credit Cooperative Society and Festival Advance.
Students	Half and Full free studentship in Tuition fees for economically backward students, Government Scholarships, Award and Prizes.

6.5 Total corpus fund generated   NIL

6.6 Whether annual financial audit has been done   Yes √   No ☐

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	No	No	No
Administrative	No	No	No	No

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes   Yes ☐   No √

For PG Programmes   Yes ☐   No √

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

Implementation of Choice Based Credit System as per the model of the UGC is being introduced by the affiliating university from the current academic session (2017-18). For this, workshops and meetings of the teachers of the colleges are held at regular intervals.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

None

6.11 Activities and support from the Alumni Association

During the NAAC peer team visit in November 2016, the Alumni Association of the College took various initiatives. Every department has its own Alumni Association. Efforts are on to further increase the activities of these associations.

6.12 Activities and support from the Parent – Teacher Association

Department wise Parent – Teacher meetings are held as and when necessary.

6.13 Development programmes for support staff

Computer literacy Programme

6.14 Initiatives taken by the institution to make the campus eco-friendly

Save Paper Save Trees
In order to save trees by saving papers, the College has taken measures like preservation of documents electronically, sending text messages over mobile phones and e-mails, etc.

Save Energy
Traditional bulbs and tube lights in class rooms and offices have been largely replaced by LED bulbs. Solar panels are being installed to save energy.

Water Recharging
The large water bodies in the College campus work as reservoirs of rain water and rechargers of ground water.

Plantation
Planting trees and beautification of the campus are regulars done through our NSS Units

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year, which have created a positive impact on the functioning of the institution. Give details

- Introduction of smart class room.

- Procurement of subject wise journals [National and International].

- Preparation for the introduction of semester system [CBCS] to be introduced by the University.

- Renovation and beautification of wetland within the College campus.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- ➢ The college has been accredited with B$^+$ grade with CGPA2.53 on a four scale.
- ➢ Minimisation of energy consumption with Led bulbs, solar lamps etc.
- ➢ Paperless notification and news update.
- ➢ Online admission being continued.

7.3 Give two Best Practices of the institution *(please see the format in the NAAC Self-study Manuals)*

- Save energy drive within the campus
- Virtual class room.

For details see Annexure IV

7.4 Contribution to environmental awareness / protection

- Environment awareness.
- Botanical identification of plants of College campus.
- Tree plantation.
- Renovation of wetland within the campus

7.5 Whether environmental audit was conducted?   Yes [ ]   No [√]

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

STRENGTH

- A rich cultural heritage inherited from nearly 60 years of service to the society.

- A green eco-friendly campus is a noticeable feature of the College.

- Another mention worthy pride of the College is a spacious Seminar Hall with all necessary modern gadgets and Guest Room.

- Extremely dedicated and qualified teachers maintain high academic standards of the College.

- The relationship between the teachers and taught is exceedingly cordial creating congenial academic atmosphere in the College.

- Staff members extend their full support for the amelioration of the College.

- A computerised organisational set-up that takes care of the admission process, daily cash transactions, expense incurred and so on.

- Students of this College have made their mark in diverse fields like academics, administration, cultural activities and sports etc.

- Organizing in house and inter-departmental seminars, invited talks for the temporal enrichment of the students are special features of this College.

- A central library possessing a rich repertoire of academic resources.

- The NSS wings of the College ensure active involvement of the students in community activities like health and environment awareness, blood donation camps, etc. thereby inculcating social ethics and empowering the students.

- A large playground is available for the students, offering outdoor games facilities to the students.

- College offers hostel facilities for outstation male students at a nominal rate.

- Dinhata society supports the activities of the College. As the emblem of Dinhata College, the bird carrying ripe corn spreads its wings high towards the horizon, the very name of Dinhata College occupies a high place in the society and culture of Dinhata.

WEAKNESS

- In spite of new appointments, still persisting scarcity of permanent teachers proportionate to the number of students impedes the teaching affairs up to its mark.

- Delayed recruitment policy on substantial vacancy of teaching and non-teaching staff creates a poor teacher and student ratio.

- Little scope for introducing innovative teaching, learning techniques due to limitations in syllabi and annual academic schedule of the University.

- Built up space constraint is one of the weaknesses of the College in context to the increase in the number of students and courses.

- Lack of funds for purchasing costly modern equipments for the science laboratories.

OPPORTUNITIES

- Students from rural background have shown their brilliant learning aptitude.

- The College motivates the teachers to be engaged in research assignments; several teachers were involved in different Major and Minor Research Projects and completed them within the scheduled period.

- Possible blending of learning methods is being applied to cover syllabus.

- Ample of land for buildings, gymnasium, botanical garden, animal house etc.

- Opening of a women's hostel,

- Extension of honours courses in Geography and Sanskrit.

- Scope for opening courses on higher studies like post-graduate and career oriented courses.

- Catering of students in the honours subjects from adjoining region of Dinhata.

- Scope for possible recruitment of teachers and staff members on recommendations of the West Bengal College Service Commission to keep pace with the increasing number of students.

- There is ample scope for promoting games and sports.

CHALLENGES

- Annual incremental growth in the number of seats.

- Infrastructural up-gradation of laboratories as per contemporary trends.

- Encouraging students to attend more classes for general courses.

- To introduce various career oriented courses for providing the student placement opportunities and equipping them more for competitive examinations.

- The academic performance of the students is satisfactory; still there remains scope for further improvement. The challenge is to retain and enhance the quality performance.

- To help the University in up-gradation of the Syllabi according to the current needs.

- To retain the qualified teachers by providing them with a more conducive environment – teaching, research and recreational.

- To motivate the teachers to achieve higher academic qualifications and academic pursuits and in general to improve the academic standards of the College.

- To increase the periphery of social service, like that of the NSS units.

- To carry on the legacy of nearly 60 years of educational service to the society in the years to come.

8. **Plans of institution for next year**

Plan of institution for year (2017-18)

Academic Plan:

1. Successful implementation of Choice Based Credit System as per the model of the UGC will be done

2. More emphasis will be given on teaching-learning practice based on ICT applications.

3. The Power point lectures will be made available on the College website for augmenting academic interest of the students.

4. The progress of the students will be more closely monitored and weaker students will be identified thereby. Remedial classes will be arranged to address their problems and to bring them at par with the relatively advanced students.

5. Procurement of more books and journals in the Central Library will be made as per the demand of the students and according to the newly implemented Choice Based Credit System syllabi.

6. Group discussions and Seminar presentations by the students will be more intensely practised to improve both self-studies as well as communication skill.

7. More awareness programmes will be arranged for the students on issues like health, environment, career building, value education, financial education, civil society etc.

8. Encouraging team visit by secondary school for attracting them in higher education.

9. An initiative will be taken to engage alumni in contributing to overall development of the College.

Administrative Plan

1. Authority will be requested for taking initiatives for creation of new teaching and non-teaching posts.

2. More aid will be sought from the registered Alumni Association of the College for building up a corpus fund.

3. More efforts will be taken to improve paper-less administration to save trees.

4. Efforts will be taken for further up-gradation of the College website and to make it more user-friendly and interactive friendly.

5. A Language Lab will be constructed for the benefit of the students.

6. Authority will be requested for taking initiatives for creating one additional Librarian post.

7. The College looks forward to continue its online admission and fees collection system, and introduce a KYS (Know Your Students) system.

8. Submission of On-line Feed-back of the outgoing students.

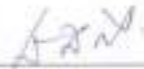9. To provide computer training programme to the support staff.

Infrastructural Plan

1. Authority will be requested for taking immediate initiatives towards construction of more classrooms in the College.

2. A separate cycle stand will be constructed for the use of female students coming to the College.

3. A drainage system will be constructed for the development of the playground in the College.
4. The sheet truss shed will be constructed over the accounts section of the Office and over the connector road between the Administrative and the Science buildings.
5. Further beautification of the College campus will be done by constructing gardens.
6. The authority will be requested for further improvement and extension of the laboratories by procurement of sophisticated instruments to meet up the demands of the newly implemented CBCS syllabi.
7. The authority will be earnestly requested for early construction of more boys' toilets and at least one set of wash room for every building in the College.
8. The Authority will be requested to take necessary initiative in regard to more availability of safe drinking water and improvement of the canteen facility.
9. Renovation of Teachers' Common Room with its extension and installation of computer desktop with internet and printing facilities.
10. Renovation of Boys' Hostel with proper drainage system and Students' Union room.
11. One more photocopier with scanner and printing facilities is to be installed in the Library.

Name DR. DEBASHIS DAS   Name MR. SADHAN CHANDRA KAR

Signature of the Coordinator, IQAC   Signature of the Chairperson, IQAC
Coordinator - IQAC   Principal
Dinhata College   DINHATA COLLEGE
                                           P.O.-Dinhata,Dist.-Cooch Behar

***

Annexure I

Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission

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Dinhata College

Academic Calendar: 2016-2017

SCHEDULE	PART-I	PART-II	PART- III
Admission	June – August	June – August	June – August
Students' Academic Record Verification	During the Admission Process	Already Recorded	Already Recorded
First Meet of the Students (Publication and distribution of Class Routine, Academic Calendar & Teaching Plan)	After the completion of admission process	After the University Examinations	After the University Examinations
Class Commencement	08.08.2016	08.08.2016	08.08.2016
Nabin Baran (Freshers' Welcome)	September	N.A.	N.A.
Filling in Registration form	As per the University Schedule	N.A.	N.A.
1st Class Test	September	September	September
Result of 1st Class Test	End of September	End of September	End of September
First Guardian-teacher Meeting	After the Class Test Results	After the Class Test Results	After the Class Test Results
Prize Distribution to Best Performer in the University Examinations	November	November	November
Study Tour for specific Dept.	"November to December" for Botany & Zoology	"November to December" for Geography	"November to December" for Botany, Zoology
2nd Class Test and Results	November-December	November-December	November-December
Annual Test	December - January	December - January	December - January
Annual Sports Meet	November	November	November

Annual Cultural Program & other Activities	November	November	November
Students' Union Election	As per the Govt. & University Guidelines		
UGC Entry in Service Classes	**January-March**	**January-March**	**January-March**
Special & Remedial Class	February- March	February- March	February- March
Community Enrichment Programme	Last Week of January (After the Annual Test)		
Result of Annual Test Examination	Last week of January		
2nd Guardian-teacher Meeting	After the Annual Test Results	After the Annual Test Results	After the Annual Test Results
Meeting of the Alumni Association	Last Week of February		
University form filling	As per the University Schedule		
Publication of Exam Schedule by the University	As per the University Circular		
Distribution of Admit Card	As per the University Schedule	As per the University Schedule	As per the University Schedule
Date of University Examination	As per the University Schedule		
Publication of Result by University	As per the University Schedule		

Analysis of the Feed-back report

For the last couple of years the outgoing Honours students have been evaluating and submitting the Feed-back report regarding their respective Departmental performance. As per the suggestion of the NAAC Peer team during their November'16 visit, from this year the analysis of the individual teacher performance has been added. All the Departments submit their departmental feed-back analysis to the Principal which is then routed to the IQAC. Overall, it has been seen from the departmental feed-back analysis that the performance of the teachers, the timeliness of the classes, the relevance of the study materials, the value of the lectures, the resources of the library, the co-operation of the office staffs, the availability of the extra-curricular activities, the internal evaluation system- all are optimally used by the College for the benefit of the students. The suggestions of the students are discussed and implemented accordingly by the respective Department.

Department of Commerce:

The Commerce students have given a very positive feed-back on the performance of the Commerce Department and their teachers. One important suggestion from the Commerce students is to fill up the vacant teaching posts, given the diverse and large Commerce syllabus against the backdrop of the semester system.

Department of Bengali:

The outgoing students expressed their opinion that they are quite satisfied with the Department and suggested that more classes be allotted in the routine for covering up all the important topics of the course in more details. They also desired to be a member of the alumni association and help in the development of the Department. They expressed that improvement is required in computer, sports, hostel, extracurricular and recreational facilities in the College.

Department of English:

1. Most of the students express their desire to carry on their studies either through M.A or B.Ed.

2. Regarding curriculum contents they expressed no particular opinion. They seem to be content with it

3. They found the college campus to be satisfactory for their study and the developments of their personality

4. Most of them expressed their desire to join the alumni association

5. The analysis also reports some lacunae – computer facilities and hostel facilities are not satisfactory, sports facilities have not been able to satisfy them up to their expectation

6. Regarding library they expressed their satisfaction, but indicated some lacuna too– such as reading room to be extended, more computers with internet facility need to be available

7. Other fields like official activities, usefulness of teaching material, and usefulness of counselling, evaluation process extracurricular activities received average opinions.

Department of Political Science:

The Department of Political Science have analysed the feedback form of above three outgoing students and the same is being presented in the following figure:
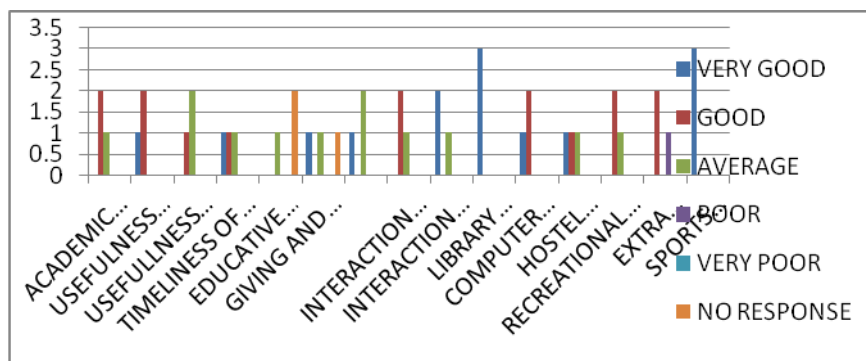
Department of History:

After analysing the feedback forms the following points have been put forward:

1. More teachers are required.
2. They are satisfied with mode of teaching.
3. Suggested to organise study tour in different historical places.
4. Express their willingness to be a member of the Alumni Association.
5. Improvement is required for computer, sports, Hostel, extracurricular activity and recreational facilities

Department of Philosophy:

1. Most of the students express their desire to carry on their studies either through M.A or B.Ed.
2. Regarding library they expressed their satisfaction, but indicated some lacuna also – such as reading room to be extended, more computers with internet facility need to be available
3. Regarding curriculum contents they expressed no particular opinion. They seem to be content with it
4. They found the college campus to be more or less satisfactory for their study and the developments of their personality
5. Most of them expressed their desire to join the alumni association
6. Other fields like official activities, usefulness of teaching material, and usefulness of counselling, evaluation process extracurricular activities received average opinions.
7. The analysis also reports some lacuna also – computer facilities and hostel facilities are not satisfactory, sports facilities have not been able to satisfy them up to their expectation

Department of Chemistry:

The evaluation was conducted primarily on three important criteria:

- Teaching Faculty(Individual)
- Department Infrastructure
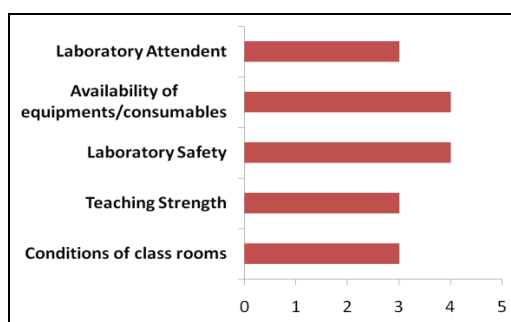- Institutional facilities

A. Teaching Faculty

The overall analysis of the individual teaching faculty on the various grounds as per the student's feedback can be averaged and summarised as below,


Scale
5 = Excellent
4 = Very Good
3 = Good
2 = Average
1 = Below Average
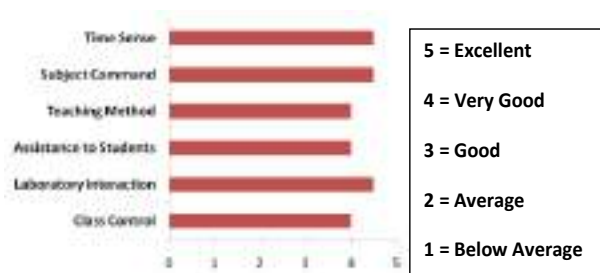
B. Departmental Infrastructure

The analysis of the data have pointed out towards very essential fact that there is shortage in number of full time teaching faculty, and as from the student's point of view it was understood that a few portions of the syllabus were not completed/taught due to the very reason. The overall ambiance of the departmental laboratory and class rooms was fairly satisfactory.
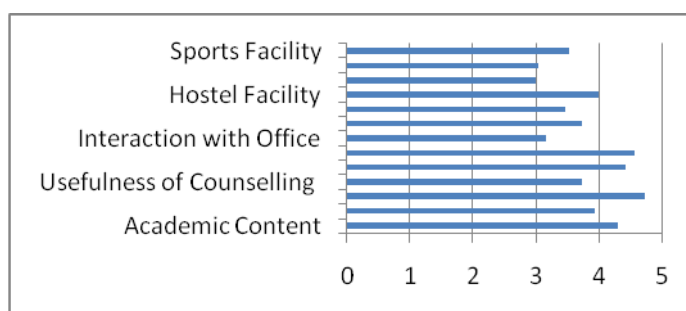

C. Institutional Facilities

The above criterion was evaluated by the departmental students with the following points
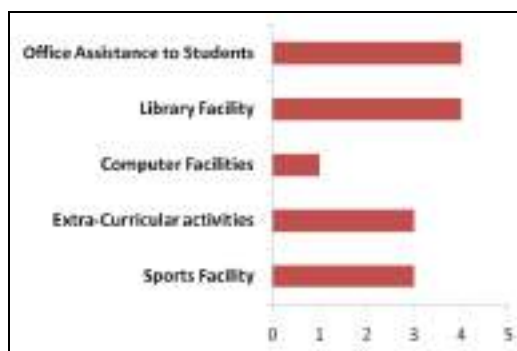
Department of Physics:

On the basis of Feedback report submitted by the outgoing Honours students of Department of Physics, the following facts have come out.

Facts	Condition
Academic Content	Good
Usefulness of Teaching Material	Average
Timeliness of Practical Work	Good
Usefulness of Counselling	Average
Fairness of evaluation	Good
Interaction with faculty	Good
Interaction with Office	Average
Library Facility	Average
Computer Facility	Average
Hostel Facility	Average
Recreation Facility	Poor
Extra Curricular activities	Average
Sports Facility	Average

Department of Mathematics:

a) Qualitative Analysis:

After verifying all the points of feedback report it has been found that the students are showing positive approach towards studying higher education. Most of the papers are valuable for them but some papers such as Dynamics, Statistics are less valuable. According to the students all most all the papers are covered during the course but the facilities available for sports and co-curricular activities are not up to the mark. They also mentioned the need of Departmental Library with easy access facility. However their assessment on the Departmental Teachers is satisfactory. Almost all of them are agreed to join Alumni Association of the Department.

b) Quantitative Analysis on 13 items:

Feed back analysis 2016-17
Department of Mathematics
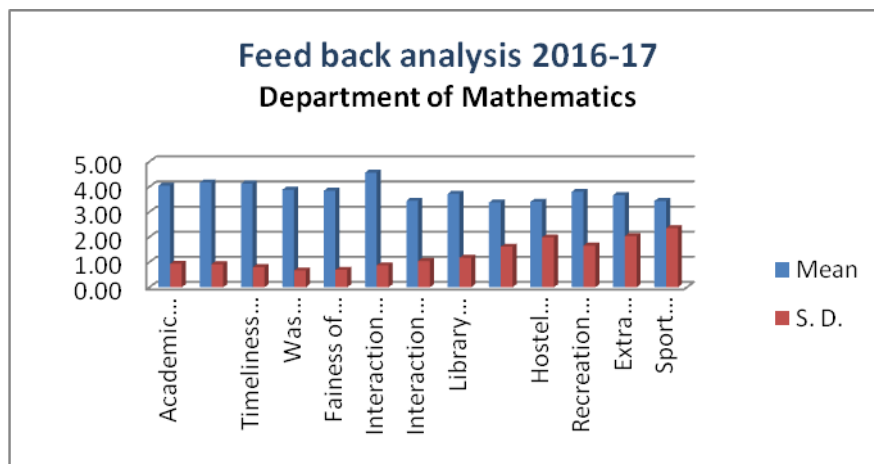
Annexure- IV

Best Practices:

1. *Title of the Practice*

   - Virtual Classroom

   - Save energy drive

2. *Goal*

   Virtual Classroom: To encourage and attract on the modern teaching learning process.

   Save Energy Drive: To make the campus environment friendly and to inculcate energy friendy initiative among students and staff.

3. *The Context*

   Virtual Classroom: Declining interest of a section of students in general lecture method of teaching.

   Save Energy Drive: To minimise physical and financial issues on conventional way of energy consumption with a motive to make the students learn on such practices.

4. *The Practice*

   Virtual Classroom:

   A room has been specifically renovated for turning it into a virtual classroom a special grant from the State Govt. This initiative has been completed a couple of months before and the proposal of the same was submitted to the Govt. just after the NAAC Peer Team visit. There is another similar initiative on receipt of fiscal assistance from RUSA.

   Constraints and Limitation:

   The most important constraint that we found on initiation of the virtual classroom is the frequent fluctuation and power surge in this remote area. Similarly internet service is also so poor that most of the time network availability is questionable. The hot and humid climate of the region is also a physical constraint.

   Save Energy Drive:

   Concerning the contemporary issue of energy conservation and its sustained utilisation, the following practices on Save Energy Drive have been initiated by the College:
   a. LED bulbs have been installed in place of conventional bulbs and tubes in all classrooms, office and laboratories.
   b. Volume of use of paper has been reduced on using online admission, website notifications, sms facility etc.
   c. Afforestation has also been initiated in the College campus.

   Constraints and limitation:

   Fiscal constraints prevail to make the campus total energy friendly.

5. *Evidence of Success:*

- The faculty and the students paid interest in learning the content with the virtual classroom.

- The electricity and paper consumption of the College has been evidently reduced.

6. *Resources Required:*

- Financial Resources.

- Skilled manpower.

Annexure-V

Accredited by NAAC (First Cycle)
GRADE: B+, CGPA: 2.52

National Service Scheme
NSS Units
Dinhata College
P.O. DINHATA, DT. COOCH BEHAR, PIN-736135
Website: www.dinhatacollege.ac.in, Email ID: dinhatacollege.nbu@gmail.com, Tel: 03581-255094
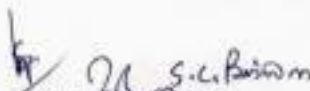
2016-2017
Regular activities of NSS Units

Sl. No.	Date	Name of Activities	No. of participants
1.	25.08.2016	Celebration of Sawch Bharat Abiyan (Dinhata College premises)	19
2.	28.08.2016	Celebration of NSS Day(College premises)	22
3.	21.11.2016-22.11.2016	Cleaning Programme and gardening (College Ground)	89
4.	24.11.2016	Welcome to NACC Peer Team	94
5.	22.12.2016	Celebration of World Aids Day (Speaker: Dr. Ujjal Acharjee, Dr. S.N. Roy)	81
6.	22.02.2017	Celebration of International Mother Tongue Day	88

Special Camp by the NSS Volunteers

Sl. No.	Date	Name of Activities	No. of participants
1.	15.03.2017	Cleaning Programme (College premises)	47
2.	16.03.2017-20.03.2017	Health Survey on Baranachina Village, Dinhata-I	42
3.	21.03.2017	Barden of diseases in Doors of North Bengal	71

(Speaker: Dr. Amlan Majumder, Assit. Prof. in Economics, Dinhata College)

Principal
Dinhata College
Principal
DINHATA COLLEGE
P.O.-Dinhata, Dist.-Cooch Behar

Programme Officers
NSS Units
Programme Officer
NSS Unit-I, II, III
Dinhata College

FOUNDATION DAY, NABIN BARAN & CULTURAL MEET

LIBRARY, LABORATORY & SEMINARS ORGANISED IN SEMINAR HALL

NSS ACTIVITIES, SARASWATI PUJA, WALL MAGAZINE & WORLD YOJA DAY