

ANNUAL QUALITY ASSURANCE REPORT (AQAR)

2017 - 2018



DINHATA COLLEGE

P.O. - DINHATA,

DIST. - COOCHBEHAR,

WEST BENGAL,

PIN 736135.

WEB SITE: www.dinhatacollege.ac.in

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The Annual Quality Assurance Report (AQAR) of the IQAC

Part – A

I. Details of the Institution

1.1 Name of the Institution	Dinhata College
1.2 Address Line 1	College Para
Address Line 2	Dinhata
City/Town	Dinhata
State	West Bengal
Pin Code	736135
Institution e-mail address	principal@dinhatacollege.ac.in office@dinhatacollege.ac.in
Contact Nos.	03581-255094
Name of the Head of the Institution:	Dr. Amitava Datta
Tel. No. with STD Code:	03581-255094
Mobile:	9434245685, 7583941079

Name of the IQAC Co-ordinator:

Mobile:

IQAC e-mail address:

1.3 NAAC Track ID

1.4 NAAC Executive Committee No. & Date:

1.5 Website address:

Web-link of the AQAR:

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B ⁺	2.52	2016	Five years from 03/12/2016 to 01/12/2021
2	2 nd Cycle				
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC : DD/MM/YYYY

1.8 AQAR for the year

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011))

- i. AQAR 206-17 submitted to NAAC on 17/08/2-17
- ii. AQAR _____ NA _____ (DD/MM/YYYY)
- iii. AQAR _____ NA _____ (DD/MM/YYYY)
- iv. AQAR _____ NA _____ (DD/MM/YYYY)

1.10 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.11 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

1.12 Name of the Affiliating University

Cooch Behar Panchanan Barma University

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University	<input type="text"/>		
University with Potential for Excellence	<input type="text"/>	UGC-CPE	<input type="text"/>
DST Star Scheme	<input type="text"/>	UGC-CE	<input type="text"/>
UGC-Special Assistance Programme	<input type="text"/>	DST-FIST	<input type="text"/>
UGC-Innovative PG programmes	<input type="text"/>	Any other (<i>Specify</i>)	<input type="text"/>
UGC-COP Programmes	<input type="text"/>		

2. IQAC Composition and Activities

2.1 No. of Teachers	<input type="text" value="08"/>
2.2 No. of Administrative/Technical staff	<input type="text" value="03"/>
2.3 No. of students	<input type="text" value="1"/>
2.4 No. of Management representatives	<input type="text" value="1"/>
2.5 No. of Alumni	<input type="text" value="1"/>
2. 6 No. of any other stakeholder and community representatives	<input type="text" value="1"/>
2.7 No. of Employers/ Industrialists	<input type="text" value="NIL"/>
2.8 No. of other External Experts	<input type="text" value="NIL"/>
2.9 Total No. of members	<input type="text" value="17 (including Chairman and IQAC coordinator)"/>
2.10 No. of IQAC meetings held	<input type="text" value="5"/>

2.11 No. of meetings with various stakeholders: No. Faculty
Non-Teaching Staff & Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

- * Received the 1st instalment of RUSA Grant through Challenge Level Funding.
 - * Started processing for the construction of new Class rooms (Umesh Smriti Bhawan)
 - * Considering the proposal of IQAC, Authority has completed the process of recruitment of seven Non-Teaching posts in various categories of substantive vacancies and papers also been submitted to the Govt. for approval.
 - * Successfully running of CBCS under the guidance of CBPBU.
 - * Started B.A. Honours course in Geography.
 - * On the recommendation of the NAAC Peer Team, the College successfully completed the first batch of Certificate Course on Beautician Training Programme.
 - * Requisition for recommendation of Teachers against substantive post in various departments was submitted to the West Bengal College Service Commission.
 - * Successfully started the Centre for IIRS outreach programme on Basics of Remote sensing, Geographical Information System and Global Navigation Satellite System at the Department of Geography, Dinhata College organized by Indian Institute of Remote Sensing, (Indian Space Research Organization) Department of Space, Govt. of India.
- The institute continues its publication like magazines, Wall magazines, prospectus annually. These are circulated to the students and well-wishers. These publications provide the latest updates on the happenings of the institute.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

ACTION PLAN FOR THE CURRENT YEAR (2017)		ACHIEVEMENTS
INFRASTRUCTURAL		
1	Reconstruction of Umesh Smriti Bhawan consisting of Gymnasium, Boys' Common Room, Museum, Class rooms and Wash room	As per the approval of the Building Committee and the Governing Body the project was handed over to the Dinhata Municipality and it has completed e-tender process.
2.	Further improvement of existing Laboratories and to build a Language Lab	Fund has been allotted through RUSA 2.0 and necessary initiative has been taken for its completion within March 2019.
8.	Optimisation of Computer student ratio through purchase of more computers along with rational allotment of existing computer- student hours among each departments.	Fund has been allotted through RUSA 2.0 and necessary initiative has been taken for its completion within March 2019.
9	Construction of students' washroom in the Library Building (Vivekananda Bhawan).	Fund has been allotted through RUSA 2.0 and necessary initiative has been taken for its completion within March 2019.
ACADEMIC		
1.	To introduce Honours Courses in Geography and Self financing Certificate Courses for Beautician (Under the Guidance of all female Teachers and Joint Convenorship of Dr. S. Debnath and Prof. Sukla Das) , Mushroom Culture (Under the guidance of the Department of Botany) and TALLY in Accounting (Under the leadership of Dr. Surya N. Ray & Prof. S. Bir.)	<ol style="list-style-type: none"> Honours Course in Geography has already been started under Cooch Behar Panchanan Barma University from the Academic Year 2018-19. Beautician Course is going on and the first batch has successfully completed the said course. Mushroom culture is in progress. Initial infrastructure required for Tally course has been arranged and the course is to commence shortly.
2.	Procurement of more books & journals in the Central Library as per the demand of the respective Departments	2. Some books & journals have already been purchased and further fund has been allotted for each department separately from RUSA grant for procurement of more books and journals.

4.	<p>To organise awareness programmes with financial support from College Students' Seminar Fund on</p> <ol style="list-style-type: none"> 1) Health. 2) Environment. 3) Civil Society and Human Rights. 4) Career Building. 5) Financial Education 6) Value Education. 	<p>4. Seminars on Value Education, Career Building and Financial Education were organized.</p>
5	<p>To encourage more number of teachers in research activities such as Doctoral works , Minor/ Major Research Projects etc from different agencies.</p>	<p>5. Gobindo Ch. Ray, Asst. Professor, Department of Zoology was awarded Ph.D under Burwan University in June 2017. Rakesh Bhowmick, Asst. Professor, Department of Mathematics was awarded Ph.D degree from West Bengal State university, Barasat in October 2017. Bappa Sarkar, Assistant Professor, Department of Geography has been awarded Ph.D under the University of North Bengal in August 2018. In addition, almost all the teachers are continuing their research works alone or in collaborations with the neighbour Universities and publishing papers in various International and National Journals and Books regularly under constant encouragement from the IQAC.</p>
6	<p>To conduct Entry in Services aimed for SC/ST/ OBCs and other minorities and remedial classes for slow learners.</p>	<p>6. Adequate Remedial classes for slow learners were taken during January-March,2018</p>
7.	<p>Publication of Wall Magazine and Departmental Journal in each department.</p>	<p>7. Wall Magazines are published by every department annually.</p>
8.	<p>Keeping in view of delivering lectures through Power Point as suggested by NAAC Peer team, every department should have the privilege of at least one laptop along with a projector and printer.</p>	<p>8. Most of the Departments are well equipped with all these accessories and the Teachers deliver Lectures through Power Point presentation as much as possible.</p>
11	<p>To organise faculty Development Programme to make the young faculties more aware regarding the Career Advancement Programme.</p>	<p>11. Government Orders along with the amendments there on towards building awareness for Career Advancement Programme have been circulated on a regular basis whenever received or</p>

		found on the concerned website
12.	To increase the membership as well as activities in different scientific research organisations.	12. The membership by the Teachers to Scientific Organisations is increasing.
13.	Emphasis to enhance the attendance of general students by each department.	13. Now under CBCS, attendance is a part of internal assessment where some marks are allotted by the University for enhancing the attendance of students particularly in general/programme courses and the system has proved to be considerably fruitful.
ADMINISTRATIVE		
1	Taking initiative for joining of teaching faculties in the vacant sanctioned posts in different departments.	1. Recruitment will be made by after empanelment through W.B.C.S.C and authority will always keep in touch with the said office.
2.	Sanctioning of one additional Librarian Post.	2. Relevant Papers have been submitted to the concerned office.
3.	Taking necessary action regarding the Accountant post to be vacant due to superannuation of Sri Pradip Roy Gupta and also filling of the staff (Library) post vacant and about to be vacant soon due to superannuation of Laxman Chandra Saha and Badal Basak respectively.	3. One non-teaching staff has been assigned the temporary responsibility of the Accountant. Necessary arrangements have been made to meet up the challenge
4.	Sanctioning of one additional Librarian Post.	2. Relevant Papers have been submitted to the concerned office.
5.	Recruitment of new non teaching posts.	4. Considering the proposal of IQAC, Dinhata College Authority has completed the selection process of seven substantive non-Teaching post and waiting for Govt. approval.
6.	Continuation of On-line admission, fees collection & introduction of KYS (Know your students).	5. All the processes are going on smoothly.

** See Annexure II for Academic Calender.*

2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Provide the details of the action taken

AQAR will be placed in the immediate meeting of the Governing Body.

PART – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG				
UG	29 (13 Honours and 16 Programme Courses)	01 (Honours Course in Geography started from A.Y. 2018-19)		
PG Diploma				
Advanced Diploma				
Diploma				
Certificate	2	1		
Others				
Total	31 (13 Honours, 16 Programme Courses and 2 Certificate Courses)	02		
Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	29 (13 Honours and 16 Programme Courses)
Trimester	
Annual	29

1.3 Feedback from stakeholders* (On all aspects)

Alumni Parents Employers Students

Mode of feedback : Online Manual

Co-operating schools (for PEI)

** *See Annexure-III(Feedback analysis)*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Syllabi are designed by the University in which college faculties take part.
A new syllabus under CBCS has been introduced from the session 2017-18.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

NIL.

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty	Total	Asst. Professors	Associate Professors	Professors	Others
	35	28	5	0	2

2.2 No. of permanent faculty with Ph.D.

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year	Asst. Professors		Associate Professors		Professors		Others		Total	
	R	V	R	V	R	V	R	V	R	V
	0	01							0	01

2.4 No. of Guest and Visiting faculty and Temporary faculty

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	1	4	0
Presented	2	8	2
Resource Persons	0	0	0

2.6 Innovative processes adopted by the institution in Teaching and Learning:

The following methods have been adopted by the management and the departments of the College to boost the innovative teaching-learning practices.

- By introduction of CBCS system of the affiliating University the teaching hours and other related teaching-learning processes have been modified accordingly.
- As the CBCS is based on student-centric learning, new approaches like field visit, use of e-learning, seminars etc have been introduced.
- Interactive discussions, debates and problem-solving in classes.
- Increased use of PPT in class room teaching.
- Virtual class room associated with NPTEL facilities has been introduced in the campus.
- More access to latest knowledge through the library and on-line subscribed books and journals.
- Need based field trips in ENVIS is being continued and students are required to submit a project report on the basis of their field trip.
- Orientation program held in the first week of the starting of classes to introduce the students about their teachers, syllabus, routine and availability of various facilities etc.
- Motivational classes for admission in various IIT's and Higher Educational Institutions.
- Class test conducted by the faculty in the subjects concern in time to time.

- Introduction to basic computer training programme for every student in the campus.
- Effective utilization of the internet and INFLIBNET facility for collection of data and preparation of notes.
- External faculty, experts and personnel from the renowned institutions , professional firms are invited to deliver lectures.
- Learning through screening of movies and videos.
- Deputing students to participate in curricular and extra-curricular events organised at the state and national levels like SWACHH BHARAT SUMMER INTERNSHIP.
- Appreciation certificates and medals are awarded to students winning position at the University level
- Departmental seminar and group discussion organised by each and every departments.

2.7 Total No. of actual teaching days during this academic year 184

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions) It falls in the part of the affiliating University

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop 08 All

2.10 Average percentage of attendance of students 79.5

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
Bengali	74	-	13	87	-	93
English	55	-	24	76	-	98
History	43	-	-	80	-	91
Political Sc.	15	-	-	100	-	73
Philosophy	27	-	12	88	-	93
Economics	-	-	-	-	-	-
B.A. General	817	-	-	100	-	69
Mathematics	25	-	36	64	-	96
Physics	18	-	13	87	-	94
Chemistry	07	-	29	71	-	100
Zoology	08	-	38	62	-	100
Botany	08	-	43	57	-	88
B.Sc. Pure Gen.	27	-	32	68	-	70
Accounting	09	-	33	67	-	100
B.Com. Gen.	02	--	50-	50	-	100

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

The IQAC, after its formation has been working and co-ordinating among faculties and other stake holders as nucleus of the teaching and learning process in the College. It functions as an overall advisory body operating constantly for the betterment of the teaching and learning process. The IQAC conducts meetings on different themes to accommodate different ideas from all concerns to improve the teaching-learning process. IQAC has been advising all the departments to take necessary actions regarding effective teaching plans, modules, creation of new modules and regular departmental meetings for a holistic improvement of the academic environment. Feedbacks from students regarding departmental infrastructure as well as evaluation of individual teacher have been instrumental to ensure the up gradation of quality of teaching. In addition the essence of department wise regular Guardian meeting also helped to link the teaching learning at the best. The student centric CBCS has become a boon for IQAC to motivate students in integrity, success and popularisation of teaching-learning.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	03
UGC – Faculty Improvement Programme	
HRD programmes	
Orientation programmes	03
Faculty exchange programme	
Staff training conducted by the university	27
Staff training conducted by other institutions	
Summer / Winter schools, Workshops, etc.	05
Others	

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	1+14	Gr-C-04 Gr-D-12		2
Technical Staff				2

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

The WIFI networking in the Campus and LAN connections in all the Departments have been improved. This internet facility is always available so that the faculty and departmental students will have an access to it. The INFLIBNET facilities are availed by both teaching staff and students. The Institution encourages faculty to actively participate in new and emerging areas of research. IQAC has motivated all the faculties to involve Research arena by way of purchasing the research equipment, books and journals, computers etc from the RUSA fund.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number		NIL		1
Outlay in Rs. Lakhs		N.A.		

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number		NIL		
Outlay in Rs. Lakhs		N.A.	N.A.	

3.4 Details on research publications

	International	National	Others
Peer Review Journals	02	02	
Non-Peer Review Journals			
e-Journals			
Conference proceedings	01		

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	NIL	NIL	NIL	Nil
Minor Projects	NIL	NIL	NIL	NIL
Interdisciplinary Projects	NIL	NIL	NIL	NIL
Industry sponsored	NIL	NIL	NIL	NIL

Projects sponsored by the University/ College	NIL	NIL	NIL	NIL
Students research projects <i>(other than compulsory by the University)</i>	NIL	NIL	NIL	NIL
Any other(Specify)	NIL	NIL	NIL	NIL
Total	NIL	NIL	NIL	NIL

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	NIL	NIL	13*		13
Sponsoring agencies	NA	NA	College		College

* Details are attached in Annexure-I

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year: 05

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration (From-To)	participant
Member	National Scientific	National Institute of	From July	Member

	Committee,Wave Mechanics and Vibration	Technology, Rourkela	2018 till now	
Co-Ordinator	36 th Outreach Programme	Indian Institute of Remote Sensing ,Dehradun	4.9.2018 to 16.11.2018	Co-ordinator
SEBI Educational Officer	SEBI	Securities and Exchange Board of India, Mumbai	From 2017 till now	SEBI Educational Officer
Nodal Officer, ELC	Electoral Literacy Club, Dinhata College	Election Commission of India	September 2018 till now	Nodal Officer, ELC
Co-Ordinator	39 th Outreach Programme	Indian Institute of Remote Sensing ,Dehradun	29.10.18 to 11.11.18.	Co-ordinator

3.15 Total budget for research for current year in lakhs:

From Funding agency From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	NIL
	Granted	NIL
International	Applied	NIL
	Granted	NIL
Commercialised	Applied	NIL
	Granted	NIL

3.17 No. of research awards/ recognitions received by faculty and research fellows of the institute in the year

Total	International	National	State	University	Dist	College
10	5	3	2			

3.18 No. of faculty from the Institution who are Ph. D. Guides

and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level
 National level International level

3.22 No. of students participated in NCC events:

University level State level
 National level International level

3.23 No. of Awards won in NSS:

University level State level
 National level International level

3.24 No. of Awards won in NCC:

University level State level
 National level International level

3.25 No. of Extension activities organized

University forum College forum
 NCC NSS Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

Sl. No.	Name of Programme	Date	Place of Observance
1	Admission Notice	02.08.2018	College Notice Board
2	Orientation Programme	04.08.2018	Seminar Hall
3	Observance of Independence Day	15.08.2018	College Ground
4	College Foundation Day	20.08.2018	Seminar Hall
5	Awareness Camp on Human Trafficking, Drug, Women Abuse and Cyber Security in Collaboration with Dinhata Mahila Police Station,	25.08.2018	Seminar Hall

	S.D.P.O, Dinhata, I.C, Dinhata		
6	Celebration of NSS Day	20.08.2018	Seminar Hall
7	Tree Plantation	30.08.2018	
8	Cleaning Drive Programme	03.09.2018	
9	Science Awareness Camp in collaboration with Bharatiya Bigyan Samiti	07.09.2018	Seminar Hall
10	Health Awareness Survey	20.02.2018	Khalisa Bosertari
11	International Mother Tongue Day	21.02.2018	Seminar Hall
12	Cleaning Awareness and Drive Programme	22.02.2018	College Premises
13	Awareness on 'Kusangskar and Aloukikata'	23.02.2018	Khalisa Bosertari
14	Fire Related Precaution	24.02.2018	Khalisa Bosertari Jr. High School
15	Health Awareness Programme	25.02.2018	Khalisa Bosertari Jr. High School
16	Awareness on Environmental Pollution	25.02.2018	Khalisa Bosertari Jr. High School
17	Cultural Function	26.02.2018	Khalisa Bosertari Jr. High School
18	One day Workshop on the Assembly and uses of Foldscope	20.09.2018	Dinhata College
20	36 th outreach Programme on GIS and Remote Sensing	04.09.2018	Dinhata College
21	39 th outreach Programme on GIS and Remote Sensing	29.10.2018	Dinhata College
22	Observation of National Science Day	28.02.2018	Dinhata College
23	Workshop on Aquarium Fisheries and Management	22. 11.2018	Dinhata College

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	64749.7 (16 acres)			64749.7
Class rooms	30	01	.	31
Laboratories	13			13
Seminar Halls	1	1 Virtual Class Room	Govt. of W.B	02
No. of important equipments purchased (\geq 1-0 lakh) during the current year.				
Value of the equipment purchased during the year (Rs. in Lakhs)				
Others	11			11

4.2 Computerization of administration and library

❑ **On-line admission gives the College a bigger opportunity to serve a bigger hinterland and achieving transparency & efficiency.**

❑ Annual maintenance and up-gradation of around 57 computers.

❑ Library committee has arranged for access to e-journals & books through **INFLIBNET**.

❑ Administrative activities using software (software: AthenOS – 2.5).

❑ Special software installed for Accounts Section of the Office (software: Tally - ERP9).

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value (Rs.)	No.	Value	No.	Value
Text Books	29599	885220.0	246	70251.00	29845	955471.00
Reference Books	623	250593.0	23	43570.00	646	294163.00
e-Books	NLIST	5750.00	NLIST	5900.00	---	11650.00
Journals & Magazines	21	47931.00	03	3725.00	24	51656.00
e-Journals	NLIST	---	NLIST	----	---	---
Digital Database	----	---	---	---	---	---
CD & Video	05	449.00	----	-----	----	449.00
Others (specify)	----	---	---	---	---	---

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	75	10	57	30	15	22	18	03
Added	07	01	03	02		01		
Total	82	11	60	32	15	23	18	03

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

The College provides internet facilities to all the Departments and thereby the scope to access International Journals and Books through N-LIST, INFLIBNET, OPAC etc. The students are given open access facility in the central library and in the respective departmental libraries.

4.6 Amount spent on maintenance in lakhs :

i) ICT	Rs. 298068/-
ii) Campus Infrastructure and facilities	Rs. 938958/-
iii) Equipments	Rs.123352/-
iv) Others	Rs.519294/-
Total :	Rs. 1879672/-

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

On encouragement from IQAC regular meetings of the faculty and students have been held which led to the following initiatives: To take Tutorial Classes on regular basis for the academically weaker students for identifying their areas of weakness

- Increase in tutorial classes for academically weaker students on identifying the area of weakness.
- Improvement of feedback response from students, parents and related stakeholders.
- Orientation programmes for the newly admitted students have been conducted both at general and departmental levels for their awareness regarding various academic and non-academic activities of the College
- Regular awareness programmes to tackle the problem of drop out especially among the female students
- Career guidance and counselling cell makes the students aware of different competitive examinations by inviting resource persons from the concerned departments

5.2 Efforts made by the institution for tracking the progression

The institute takes care of the progress of the students by conducting class tests, assignment, departmental seminar, group discussions, quiz and other curriculum activities. Parent – Teacher interaction held once in an academic year, and necessary steps are taken based on the parents' suggestions and observations. Policies are executed by the Principal/ Teacher-in- Charge with the help of office, teachers' council and students bestowed on concurrence of the G.B. Maintenance of quality assurance of the academy of the institution and monitoring is done by the IQAC.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
6141			

(b) No. of students outside the state

NIL

(c) No. of international students

NIL

No	%
----	---

2880 | 47 |

No	%
3261	53

Men

Women

Last Year						This Year					
General	SC	ST	OBC	PH	Total	General	SC	ST	OBC	PH	Total
2257	2484	10	1390		6141						

Demand ratio

Dropout %

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

In addition to informing students about various job and examinations through the notice board, the following programmes were organized by the Career Guidance and Placement Cell, Dinhata College through the academic session 2017-18.

1. Career Counselling Seminar and Demo Class in collaboration with RICE, Cooch Behar on 21/7/18.
2. Career Counselling and Orientation Seminar in collaboration with District Employment Exchange, Dinhata on 23/8/17 for B.Sc and B.Com students.
3. Career Counselling and Orientation Seminar in collaboration with District Employment Exchange, Dinhata on 15/11/17 for B.A students.

No. of students beneficiaries

556

5.5 No. of students qualified in these examinations

NET SET/SLET GATE CAT
 IAS/IPS etc State PSC UPSC Others

5.6 Details of student counselling and career guidance

Counselling is provided to the students regularly on informal basis in and outside the classes. Special classes for the students during their study leave after the annual test examinations have helped them in preparation for the university final examinations. The Career Guidance Cell of the College arrange for free coaching classes and scholarships with help of some renowned available coaching institutes.

No. of students benefitted

156

5.7 Details of campus placement N.A.

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed

5.8 Details of gender sensitization programmes

The College has a Women's cell, which acts together to

- Create awareness among students about Women's empowerment and gender equity.
- Resolve issues (if any) pertaining to sexual harassment.

Dinh

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports: State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution		
Financial support from government	3560	Not Available*
Financial support from other sources		
Number of students who received International/ National recognitions		

* The assistance is directly credited to the respective bank accounts of the students and hence the exact amount is not known to the College.

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

**See annexure V

Sl. No.	Name of Programme	Date	Place of Observance
1	Health Awareness Survey	20.02.2018	Khalisa Bosertari

2	International Mother Tongue Day	21.02.2018	Seminar Hall
3	Cleaning Awareness and Drive Programme	22.02.2018	College Premises
4	Awareness on 'Kusangskar and Aloukikata'	23.02.2018	Khalisa Bosertari Jr. High School
5	Fire Related Precaution	24.02.2018	Khalisa Bosertari Jr. High School
6	Health Awareness Programme	25.02.2018	Khalisa Bosertari Jr. High School
7	Awareness on Environmental Pollution	25.02.2018	Khalisa Bosertari Jr. High School
8	Cultural Function	26.02.2018	Khalisa Bosertari Jr. High School

5.13 Major grievances of students (if any) redressed:

- Pond behind the Administrative Building renovated.
- Efforts have been made in renovating the sanitation facilities in the campus.

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

The vision and mission of the College is to spread a quality education to all sections of the socially and economically backward people of Dinhata Sub-division and beyond and to uplift them socially and economically. One of the chief missions of the College is to sensitize students in social service and related activities.

6.2 Does the Institution has a management Information System

There is a two tiered Management Information System in Dinhata College: a formal one and an informal one. On the formal side, the whole system of collecting and storing information regarding the students and the staff is done electronically and can be easily accessed at any time.

The issues raised and discussed in the meeting of the Teachers' Council and Non-Teaching Staff Council and various other sub-committees are brought into the knowledge of the Governing Body by the Principal/Secretary, Governing Body and the decisions taken thereon are conveyed to the concerned sections.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

The Teachers of the College took active part in the development of curriculum and implementation of the Choice Based Credit System under Cooch Behar Panchanan Barma University in the capacity of Chairperson or members of the Board of Studies in respective subjects. Some teachers were also involved in the development of curriculum for the introduction of Master Degree Courses in subjects like Botany in the affiliating university.

6.3.2 Teaching and Learning

- In addition to conventional talk and chalk-board method, implementation of ICT has increased.
- Certificate Course in GIS and Remote Sensing has been introduced by the Department of Geography in collaboration with ISRO.
- Remedial classes are arranged by the faculty for the students as per necessity.
- Self financed Certificate Course for Beautician has been introduced and the first batch has successfully completed the course.
- The departments organize students' seminars, mock parliaments, drama shows, etc. for all round development of the students.

6.3.3 Examination and Evaluation

- Class Tests are arranged at regular intervals.
- The results of the tests are declared and the answer scripts are shown to the students.
- Performance of the students is also conveyed to the guardians during Parent-Teacher Meetings.
- Department wise assignments are uploaded for General students in the Website of the College for prompt and universal access.

6.3.4 Research and Development

1. Staff members are motivated by the Research Consultancy Cell to take up Research Projects (Major and Minor) from the funding agencies like UGC , DST, DBT, ICSSR etc and publish research articles in the UGC enlisted Journals.
2. Faculty members are encouraged and facilitated to attend international/national Conferences / symposia / seminars.
3. Adequate measures are taken to facilitate the faculty members to various faculty development programmes like R.C, O.P, Winter Schools ,Short-Term Courses etc
4. The College also organizes seminars and workshops for the exchange of ideas with different

6.3.5 Library, ICT and physical infrastructure / instrumentation

- Faculties have been provided with unique user ID and password of INFLIBNET.
- OPAC facility is available for online search for books.
- Research journals, Periodicals are kept in the library for ready reference
- Funds from outer and own sources are procured and allotted for regular development of the library resources.
- The library is also well equipped with required titles and several volumes of text books, e-journals, computer hardware and software for conducive learning environment and the numbers are being increased through new purchases..

6.3.6 Human Resource Management

- Human resource management is one of the most prioritized fields in the College. This is done in the following processes:
- i. The service rules are made transparent and they are benefited with PF, Gratuity, GSLI etc., and various leaves, as per the norms of the State Government and the affiliating University.
 - ii Congenial atmosphere is maintained in the College for the benefit of the all concerned, including staff, students and faculties. The Governing Body, the highest statutory body of the College, as well as of many other committees and cells look all possible assistance to all concerned.

6.3.7 Faculty and Staff recruitment

Teachers are recruited on substantive vacancies through West Bengal College Service Commission maintaining the norms for reservation laid down by the State Backward Classes Welfare Department.

Guest Faculties are recruited by the management as per requirement of the departments.

Govt. sanctioned Non-Teaching posts are recruited by the G.B. following all the Govt. norms and contractual employees are recruited as and when required.

6.3.8 Industry Interaction / Collaboration

Within its very limited capacity, the College is striving to enter into collaboration with the larger academic and industrial world. Keeping this in view, the College, for the first time, has conducted a certificate course under ISRO on GIS and Remote Sensing.

6.3.9 Admission of Students

- Students' admission is made strictly on the basis of merit. All rules and regulations of the State Government regarding the reservation of seats are strictly followed. In this matter, adequate measures are taken to properly communicate relevant information to all concerned by means of website notification and also through text messages on the mobile phone.
- As per the guidelines of the affiliating University and the State Government, the whole admission process including the payment of money is run on-line for the benefit of the students and also to keep complete transparency under supervision of Admission Committee.

6.4 Welfare schemes for

Teaching	Provident Fund, Group Insurance, Credit Cooperative Society and Festival Advance.
Non teaching	Provident Fund, Group Insurance, Credit Cooperative Society and Festival Advance.
Students	Half and Full free studentship in Tuition fees for economically backward students, Government Scholarships, Award and Prizes.

6.5 Total corpus fund generated

NIL

6.6 Whether annual financial audit has been done

Yes



No



6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	No	No	No
Administrative	No	No	No	No

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

The Choice Based Credit System as per the model of the UGC is being successfully introduced by the university in the academic session of (2017-18) with the help of various workshops and discussions of the teachers of the different colleges.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

None

6.11 Activities and support from the Alumni Association

Alumni association has conducted the following activities
Distribution of Books
Distribution of dustbin
Swacch Bharat Aviyam
Celebration and observation of different important days
Initiative has been taken for the generation of corpus fund.

6.12 Activities and support from the Parent – Teacher Association

Every departments of the College are having Parent – Teacher meetings regularly for

6.13 Development programmes for support staff

Computer literacy Programme

6.14 Initiatives taken by the institution to make the campus eco-friendly

Save Paper Save Trees

In order to save trees by saving papers, the College has taken measures like preservation of documents electronically, sending text messages over mobile phones and e-mails, etc.

Save Energy

Traditional bulbs and tube lights in class rooms and offices have been largely replaced by LED bulbs. Class rooms are light conscious. Solar panels are being installed to save energy.

Water Recharging

The large water bodies in the College campus work as reservoirs of rain water and rechargers of ground water.

Plantation

Planting trees and beautification of the campus are regulars done through our NSS Units

Reducing Plastic Pollution

College has taken the initiative to minimize the use of plastics and reduce plastic pollution in the campus. Use of plastic carry bags in the college premises has been banned.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year, which have created a positive impact on the functioning of the institution. Give details

- Smart class room functioning well.
- Procurement/subscription of subject wise journals continued [National and International].
- CBCS has been introduced successfully and faculties constantly involved on preparation and execution of this new syllabus.
- Renovation and beautification of wetland within the College campus.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- The college has been accredited with B⁺ grade with CGPA2.53 on a four scale.
- Minimisation of energy consumption with Led bulbs, solar lamps, light conscious green classrooms etc.
- Paperless notification and news update to increase swiftness and involve green auditing.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- Save energy drive within the campus
- Certificate Course on GIS and Remote Sensing under Outreach Programme of ISRO.

**For details see Annexure IV*

7.4 Contribution to environmental awareness / protection

- Environment awareness by ways of tree plantation, awareness campaign, application of 3Rs.
- Botanical identification of plants of College campus.
- Renovation of wetland within the campus
- Improvement of eco-energy friendly Campus.

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

STRENGTH

- Maintenance of green Campus & Cultural heritage of the region.
- Check the drop out of the students from the Institution
- Imparting higher education to first generation (SC / OBC & other weaker sections) from rural and border area with successful implementation of various scholarships specially to girls, their number is being maintained.
- Experienced senior teachers and also enthusiastic young faculties & staff are the main strength behind the success of teaching-learning process..
- Successful introduction of Beautician Course, GIS & Remote sensing Course etc.
- Guidance and positive attitude in all respects of the Governing Body is the inspiring force of the College.

WEAKNESS

- Maintenance of proper student teacher ratio due to the lengthy process of faculty recruitment for substantive posts.
- Lack of faculty to proportionately cope up the new CBCS curriculum.
- Meagre number of permanent non-teaching staff in comparison to the student strength.
- Built up space constraint is one of the weaknesses of the College in context to the increase in the number of students and new courses.
- Lack of funds for purchasing costly modern equipments for research in the science laboratories.

OPPORTUNITIES

- The College is a single seat of higher learning in Dinhata Sub-division.
- Scope for search of talented students from rural background.
- Scope of opening new certificate course for self employment.
- Students from rural background have shown their brilliant learning aptitude.
- The College motivates the teachers to be engaged in research assignments; several teachers were involved in different Major and Minor Research Projects and completed them within the scheduled period.
- Ample of land for buildings, gymnasium, botanical garden, animal house etc.
- There is ample scope for promoting games and sports.

CHALLENGES

- To provide quality education for all students considering huge numbers.
- Infrastructural up-gradation of laboratories as per contemporary trends.
- To introduce various career oriented courses for providing the student placement opportunities and equipping them more for competitive examinations.
- To retain the qualified teachers by providing them with a more conducive environment on teaching, research and recreational.
- To motivate the teachers to achieve higher academic qualifications and academic pursuits and in general to improve the academic standards of the College.
- To increase the periphery of social service, like that of the NSS units.

8. Plans of institution for next year

Plan of institution for year (2018-19)

Academic Plan:

1. Successful implementation of Choice Based Credit System as per the model of the UGC will be continued
2. More emphasis will be given on teaching-learning practice based on ICT applications.
3. The Power point lectures will be made available on the College website for augmenting academic interest of the students.
4. The progress of the students will be more closely monitored and weaker students will be identified thereby. Remedial classes will be arranged to address their problems and to bring them at par with the relatively advanced students.
5. Procurement of more books and journals in the Central Library will be made from RUSA fund as per the demand of the students and according to the newly implemented Choice Based Credit System syllabi.
6. Group discussions and Seminar presentations on a regular basis by the students will be more intensely practised to improve both self-studies as well as communication skill.
7. Different sub-committees have their respective plan in terms of health, environment, career building, value education, financial education, civil society etc.
8. Encouraging team visit by secondary school for attracting them in higher education.
9. An initiative will be taken to engage alumni in contributing to overall development of the College.

Administrative Plan

1. Authority will be requested for taking initiatives for creation of new teaching and non-teaching posts.
2. More aid will be sought from the registered Alumni Association of the College for building up a corpus fund.

Annexure I

3. More efforts will be taken to improve paper-less management.
4. Efforts will be taken for further up-gradation of the College website and to make it more user-friendly and interactive.
5. A Language Lab will be constructed from RUSA fund for the benefit of the students.
6. Authority will be requested for taking initiatives for creating one additional Librarian post.
7. The College looks forward to continue its online admission and fees collection system, and introduce a KYS (Know Your Students) system.
8. Submission of On-line Feed-back of the outgoing students.
9. To provide computer training programme to the support staff.

Infrastructural Plan

1. Construction of new building for classrooms extension,
2. Authority will be requested for taking immediate initiatives towards construction of more classrooms in the College.
3. Further improvement of the existing playground especially its drainage system.
4. Further beautification of the College campus.
5. The authority will be requested to improve and extension of the Laboratories to cope up new CBCS curriculum.
6. Improvement and extension of existing sanitation facilities for both men and women.
7. On successful implementation of first phase RUSA grant, the second phase grant is planned for overall Renovation and extension of the Campus.


Name. DR. DEBASHIS DAS



Signature of the Coordinator, IQAC

**Coordinator - IQAC
Dinhata College**

Name. DR. AMITAVA DATTA.



Signature of the Chairperson, IQAC

**Teacher - in - Charge
Dinhata College
P.o. Dinhata, Dist. Cooch Behar**

Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission

Annexure- II

Dinhata College

Academic Calendar: 2017-2018

Month	SEM-I	PART-II	PART- III	SEM-II
	Activities			
July 17	Admission Academic record verification	Admission	Admission	
August 17	Class Commencement 08.08.2017	Class Commencement 08.08.2017	Class Commencement 08.08.2017	
September 17	Freshers Welcome	1 st class Test Result of 1 st class Test	1 st class Test Result of 1 st class Test	
October 17		First guardian Teacher meeting	First guardian Teacher meeting	
November 17	Internal Assessment Annual Sports Meet Annual Cultural Program & other Activities	Annual Sports Meet Annual Cultural Program & other Activities	Annual Sports Meet Annual Cultural Program & other Activities	
December 17	Study Tour for specific Dept.	Study Tour for specific Dept	Study Tour for specific Dept	
January 18		Annual Test UGC Entry in Service Classes Community Enrichment Programme	Annual Test UGC Entry in Service Classes Community Enrichment Programme	Admission Class commencement UGC Entry in Service Classes

		Result of Annual Test Examination	Result of Annual Test Examination	Community Enrichment Programme
February 18	Prize Distribution to Best Performer in the University Examinations	Prize Distribution to Best Performer in the University Examinations UGC Entry in Service Classes Special & Remedial Class	Prize Distribution to Best Performer in the University Examinations UGC Entry in Service Classes Special & Remedial Class	UGC Entry in Service Classes
March 18		UGC Entry in Service Classes Special & Remedial Class	UGC Entry in Service Classes Special & Remedial Class	First guardian Teacher meeting
April 18		University Examination		Internal Evaluation
May 18		University Examination		Classes
June 18		University Examination		University Examination

The following activities will be held As per affiliating university schedule:

- Filling up of Registration form for sem I
- Students Union Election
- University examination form fillup (for Sem I Sem II Part II & Part III)
- Distribution of Admit Card (for Sem I Sem II Part II & Part III)
- University Exam Schedule(for Sem I Sem II Part II & Part III)
- Publication of Results of University Exam (for Sem I Sem II Part II & Part III)

Annexure –III

Analysis of the Feed-back report

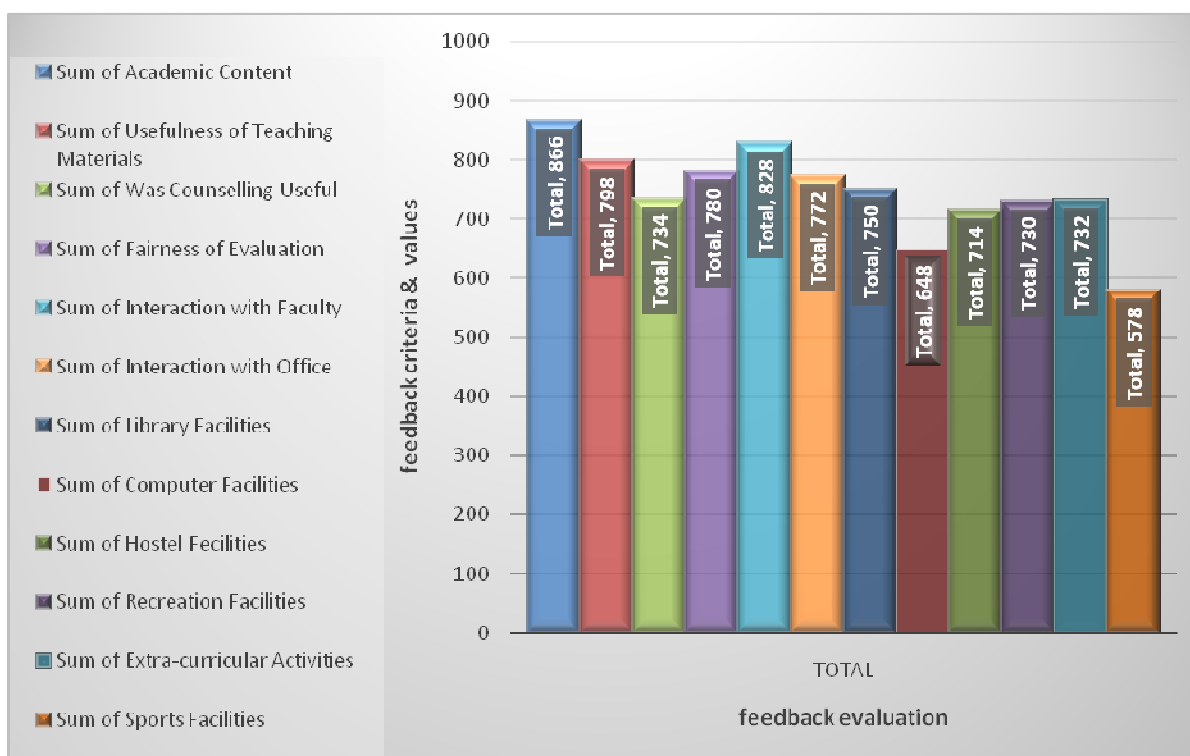
For the last couple of years the outgoing Honours students have been evaluating and submitting the Feed-back report regarding their respective Departmental performance. As per the suggestion of the NAAC Peer team during their November'16 visit, analysis of the individual teacher performance has been added. All the Departments submit their departmental feed-back analysis report to the Principal which is then routed to the IQAC. It is seen from the departmental feed-back analysis that the performance of the teachers, the timeliness of the classes, the relevance of the study materials, the value of the lectures, the resources of the library, the co-operation of the office staffs, the availability of the extra-curricular activities, the internal evaluation system- all are optimally used by the College for the benefit of the students. The suggestions of the students and parents/guardians are discussed and implemented accordingly by the respective Department.

Department of Commerce:

The outgoing students of the Commerce Department have given a very positive feed-back on the performance of the Commerce Department and their teachers. Most of them have plans for undergoing further studies, like taking further education in M.Com.. One important suggestion from the Commerce students is to fill up the vacant teaching posts, given the diverse and large Commerce syllabus against the backdrop of the semester system.

Department of Bengali:

Feedback analysis report was made on five-point scale of the received feedbacks from outgoing Students of session 2017-2018. The evaluation was conducted on twelve important criteria and the overall analysis of the student's feedback can be averaged as per the Chart below:

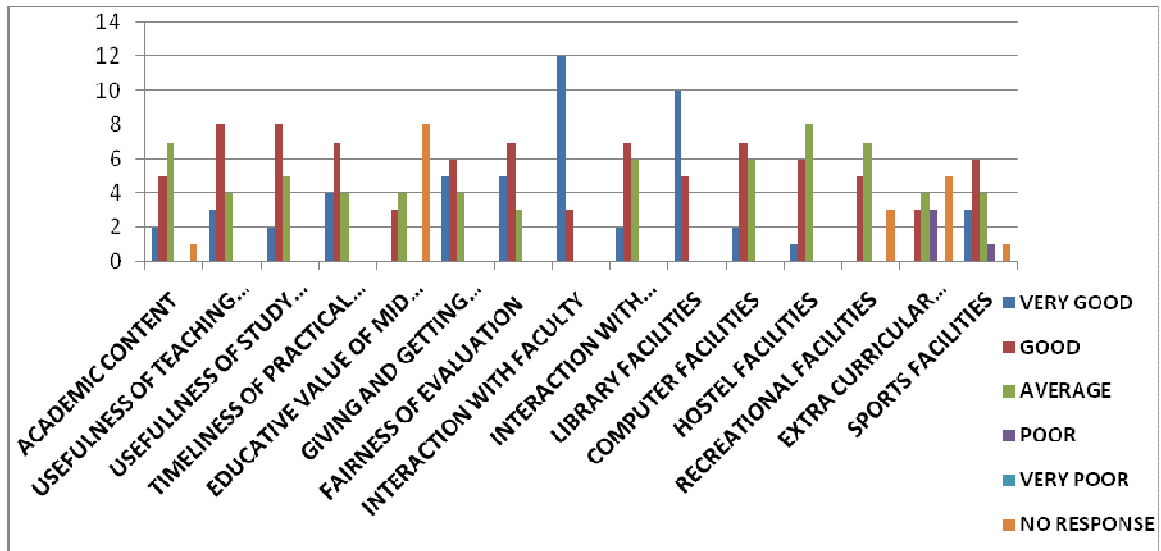


Department of English:

1. Mainly the Students of the Honours Course expressed their desire to carry on further studies by means of M.A or B.Ed. The students of the General Course wanted to go for Competitive Examinations.
2. Previously, many of them also expressed their opinion for the introduction of Semester System, which has already been started in many universities. The present Curriculum, however, appears satisfactory to most of the students.
3. The infrastructure of the department appeared to be satisfactory to the students and also suitable for the development of their personality.
4. Most of them expressed their desire to join the alumni association and take part in the different programmes organised by the Association.
5. As most of the students were local, they did not avail the hostel facility. Though a few of them availed the facility, they were not fully satisfied with the facilities of the Hostel.
6. The analysis also reports some lacunae – computer facilities are not satisfactory. They expressed their regret for not having been able to use the newly purchased equipment for games and sports. Many of the students also highlighted the necessity of introducing indoor games in the college campus.
7. Regarding library they expressed their satisfaction, especially after the new procurement made from college fund. But they indicated some lacuna too– such as reading room to be extended, more computers with internet facility were needed.
8. Other fields like official activities, usefulness of teaching material, and usefulness of counselling, evaluation process extracurricular activities received average opinions.
9. The use of ICT through PPTs has received warm welcome from the students. Such methods, they opined, would help them understand the literature more comprehensively.

Department of Political Science:

On the basis of the feedback reports submitted by the outgoing students of the department of Political science in the academic session 2017-2018 the following results have been unveiled.



Department of History:

A. **Time Sense:** Most of the students have given ✓ mark against either very good or excellent.

B. **Grip of Subject:** Most of the students have given their opinion either Good or very good.

C. **Teaching Method:** Good or very good.

D. **Assistance:** Good or very good, very few excellent.

E. **Laboratory:** Not applicable.

F. **Class Control:** Good or very good.

Department Evaluation by Students:-

1. **Condition of the class rooms:** Average.

2. **Strength of teaching staff:** Below Average.

General evaluation of students about the existing teachers in connection with co-operation, academic, ethical, career guidance, study materials etc. seems to be very good and inspiring. Teachers interact with the students sincerely with the available infrastructure. Students avail of the benefit of Departmental library. Students are inculcated the inquisitive spirit by the teachers.

Above all, teachers have been formed very co-operative, helpful and amicable. But the dearth of teachers in the department is an acute problem which ultimately affects the academic interest of students.

Department of Philosophy:

1. Most of the students express their desire to carry on their studies either through M.A or B.Ed.
2. Regarding library they expressed their satisfaction, but indicated some lacuna also – such as reading room to be extended, more computers with internet facility need to be available
3. Regarding curriculum contents they expressed no particular opinion. They seem to be content with it
4. They found the college campus to be more or less satisfactory for their study and the developments of their personality
5. Most of them expressed their desire to join the alumni association
6. Other fields like official activities, usefulness of teaching material, and usefulness of counselling, evaluation process extracurricular activities received average opinions.
7. The analysis also reports some lacuna also – computer facilities and hostel facilities are not satisfactory, sports facilities have not been able to satisfy them up to their expectation

Department of Economics, Feedback Analysis, 2017-18

After verifying all the feedback report it has been found that many of the students have mentioned the completion of syllabus. Regarding college library they are not satisfied with the facilities available to them. They also mentioned to increase the number of teachers in department. They also suggest the need of departmental library with easy access facility. However, their assessment on the departmental teacher is satisfactory. Almost all of them are agreed to join Alumni Association of the department.

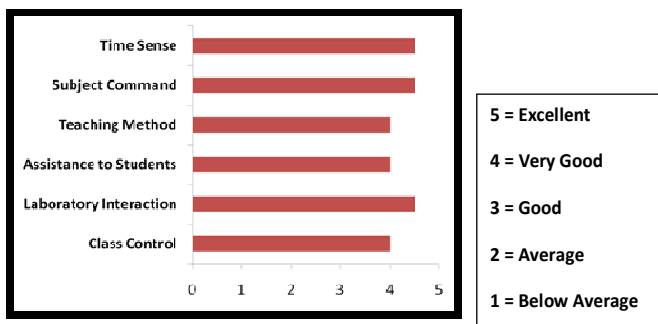
Department of Chemistry:

The evaluation was conducted primarily on three important criteria:

- Teaching Faculty(Individual)
- Department Infrastructure
- Institutional facilities

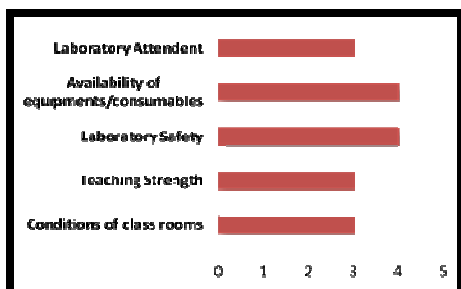
A. Teaching Faculty

The overall analysis of the individual teaching faculty on the various grounds as per the student's feedback can be averaged and summarised as below,



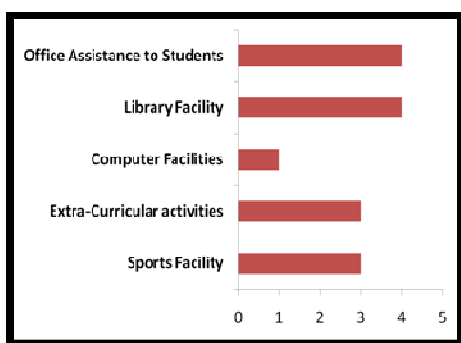
B. Departmental Infrastructure

The analysis of the data have pointed out towards very essential fact that there is shortage in number of full time teaching faculty, and as from the student’s point of view it was understood that a few portions of the syllabus were not completed/taught due to the very reason. The overall ambience of the departmental laboratory and class rooms was fairly satisfactory.



C. Institutional Facilities

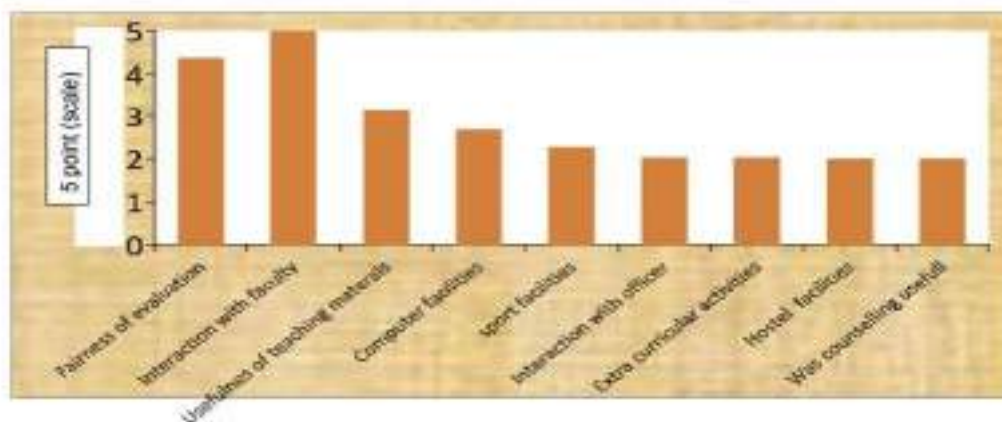
The above criterion was evaluated by the departmental students with the following points



Highlights: All the students appeared for their final year examination got qualified, out of which two students has got 1st Class. One of the student Mr. Ananda Basak has secured and is the Coochbehar Panchanan Barma University topper for the session 2017-2018. He has also qualified JAM-2018 and is now enrolled as M.Sc. student at IIT Kharagpur. Rest of the students are pursuing Masters Degree in various Universities viz. CBPBU, NBU.

Department of Mathematics:

a) Quantitative analysis:

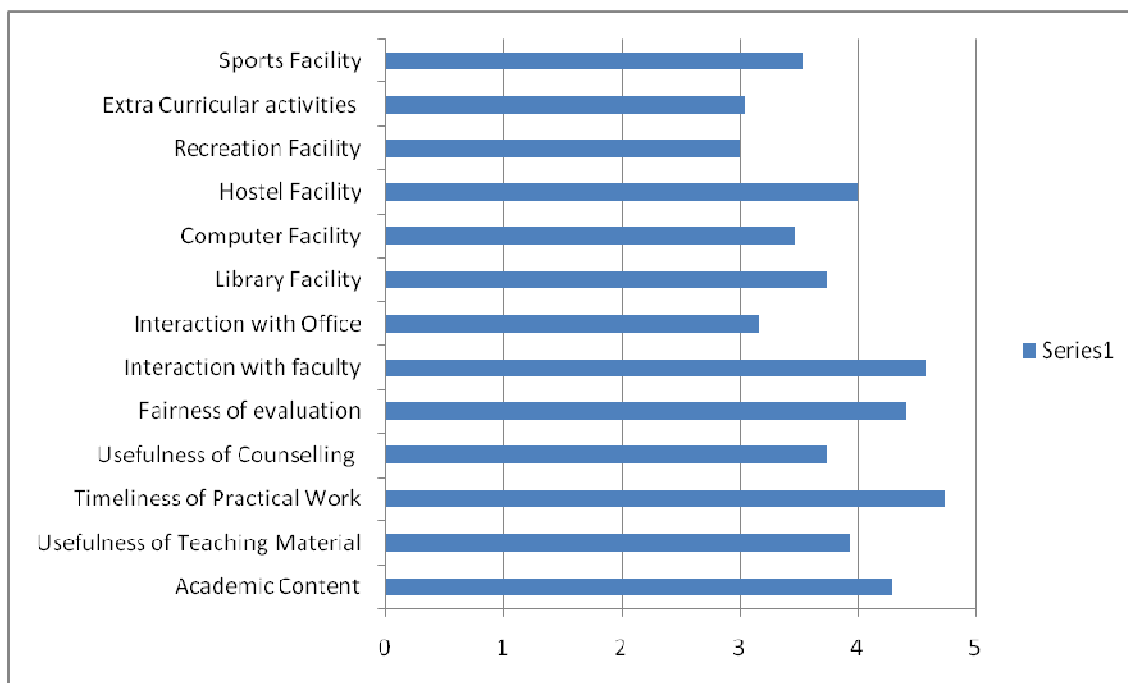


b) Qualitative Analysis:

After verifying the feedback forms it has been found that most of the students have suggested to increase the number of computers with internet facilities in the department laboratory. They also have mentioned to increase the number of book in the College Library. However, their assessment on the departmental teacher is satisfactory. Almost all of them are agreed to join Alumni Association of the department.

Department of Physics:

Feedback Report of Department of Physics (2018)

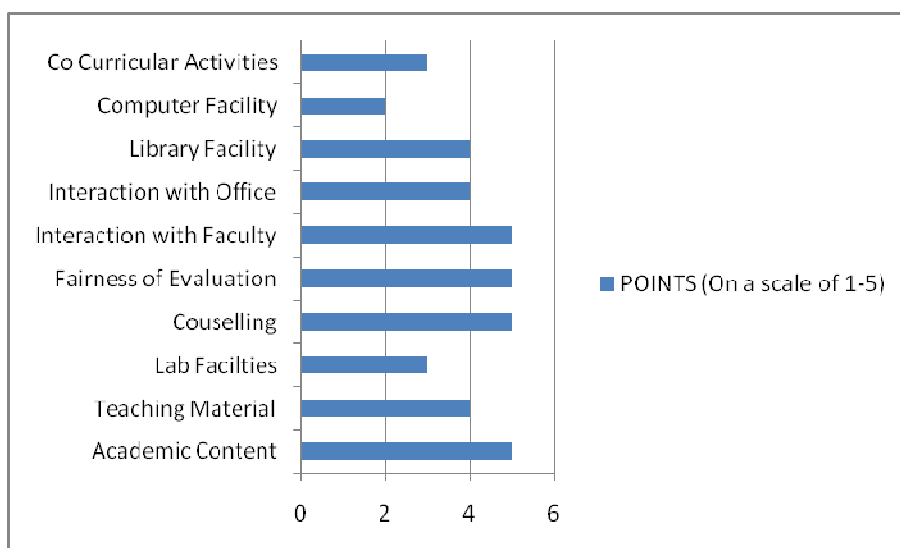


On the basis of Feedback report submitted by the outgoing students of Honours of Department of Physics, the following facts have been come out.

Facts	Condition
Academic Content	Good
Usefulness of Teaching Material	Average
Timeliness of Practical Work	Good
Usefulness of Counselling	Average
Fairness of evaluation	Good
Interaction with faculty	Good
Interaction with Office	Average
Library Facility	Average
Computer Facility	Average
Hostel Facility	Average
Recreation Facility	Poor
Extra Curricular activities	Average
Sports Facility	Average

Department of Botany, 2017-2018

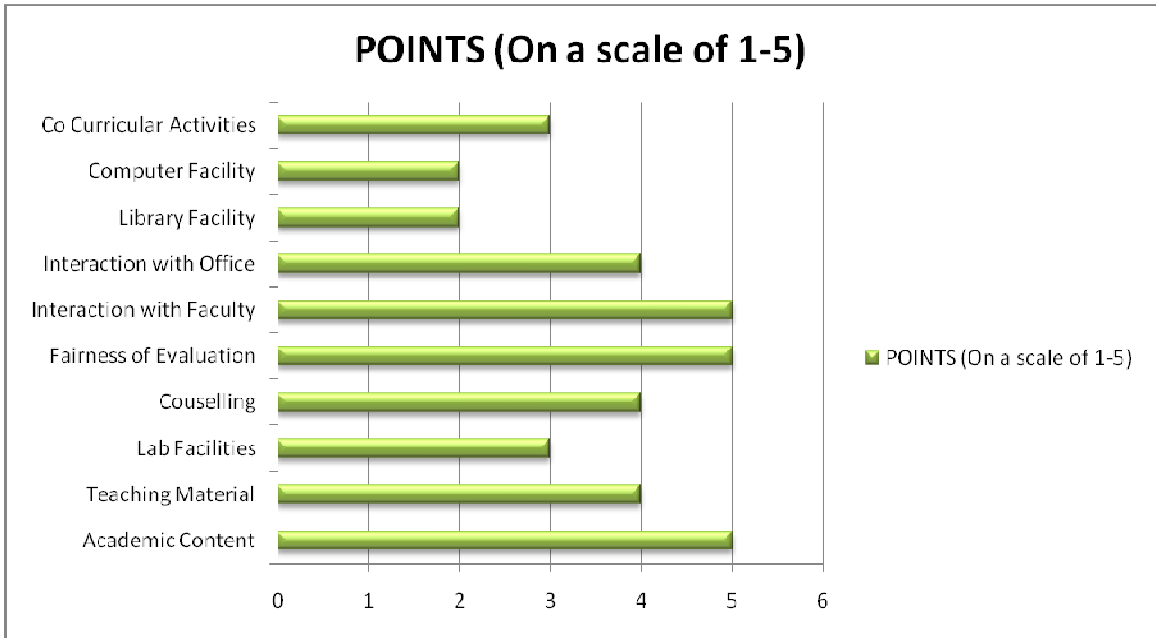
On the basis of the feedback collected from the outgoing students of the session 2017-2018, feedback analysis based on the following parameters was performed to form a better idea about the services provided by the department in different aspects and to point out the areas for improvement in the next session. From the feedback analysis it can be broadly inferred that the Department has room for improvement in its laboratory, library and computer facilities mainly in infrastructure and lab space. The summarized report is as follows:



The first batch consisting of eight students appeared for their B.Sc Honours final Year Examination out of which 3 passed in first class, 5 in second class. 5 of them are pursuing post graduate courses in different Universities and 2 are pursuing B.Ed.

Department of Zoology, 2017-2018

Feedback was collected from the outgoing students of 3rd Year, who appeared for their B.Sc. Honours and General Examination in the year 2018. The following parameters were used to assess the functioning of the Department from the students' aspect. It is evident that the Department has room for improvement in Lab Space, Computer Facilities and Seminar Library. The Department shares its Lab Space, Equipment and classrooms with the Department of Botany. The number of faculty and staff can also be strengthened. The summarized feedback analysis is as follows :



Annexure- IV

Best Practices:

1. *Title of the Practice*

- Save energy drive within the campus
- Certificate Course on GIS and Remote Sensing under Outreach Programme of ISRO.

2. *Goal*

Save Energy Drive: To make the campus environment friendly and to inculcate energy friendly initiative among students and staff.

Certificate Course on GIS and Remote Sensing under Outreach Programme of ISRO: Popularisation of latest Remote Sensing Technology among the local aspiring students.

3. *The Context*

Save Energy Drive: To minimise physical and financial issues on conventional way of energy consumption with a motive to make the students learn on such practices.

Certificate Course on GIS and Remote Sensing under Outreach Programme of ISRO: Remote Sensing has been a subject of higher learning only and popularisation of the same among the local youth by way of online outreach programme.

4. *The Practice*

Save Energy Drive:

Concerning the contemporary issue of energy conservation and its sustained utilisation, the following practices on Save Energy Drive have been initiated by the College:

- a. LED bulbs have been installed in place of conventional bulbs and tubes in all classrooms, office and laboratories.
- b. Volume of use of paper has been reduced on using online admission, website notifications, sms facility etc.
- c. Afforestation has also been initiated in the College campus.

Constraints and limitation:

Fiscal constraints prevail to make the campus total energy friendly.

Certificate Course on GIS and Remote Sensing under Outreach Programme of ISRO:

Students and faculties can enrol in the programme from all backgrounds for free. They can undertake an online course in various topics of GIS and Remote Sensing and Global Navigation Satellite System and get a certificate from ISRO. A qualified faculty of the College has initiated the programme as co-ordinator.

Constraints and limitations:

Uninterrupted high speed internet facility.

5. Evidence of Success:

- The electricity and paper consumption of the College has been evidently reduced.
- A total of 19 students were admitted and completed their course on 16th November 2018. The students were quite enthused on attending the course it may be noted that ISRO has made the course is free of cost.

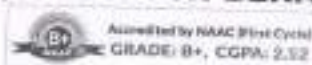
6. Resources Required:

- Financial Resources.
- Skilled manpower.

Annexure-V

NATIONAL SERVICE SCHEME (NSS UNIT III) DIHATA COLLEGE

P.O. DINHATA, DT. COOCH BEHAR, PIN- 736135



Website: www.dinhatacollege.ac.in Email ID: dinhatacollegenbu@gmail.com Phone: 03581-255094

Ref. No.

Date:

The Report of the Regular Activities by NSS Unit III volunteers for the Academic Session April 2017 – March 2018 is as follows:

Sl. No.	Name of Programme	Date	Place of Observance
1	Admission Notice	30.07.2017	College Notice Board
2	Orientation Programme	04.08.2017	Room No. 05
4	Awareness Programme about Forestation	08.08.2017	Seminar Hall
3	Tree Plantation Programme	11.08.2017	College Premises
6	Observance of Independence Day	15.08.2017	College Ground
2	College Establishment Day	20.08.2017	Room No. 05
7	Celebration of NSS Day	26.08.2017	Room No. C-06
8	Legal Awareness programme	04.09.2017	Seminar Hall
9	Awareness Programme on Solid Waste Management	06.09.2017	Seminar Hall
10	Celebration of National Literacy Day	08.09.2017	Seminar Hall
11	Cleaning Drive Programme	08.11.2017	College Premises
12	Health Awareness Programme on Dengue	16.11.2017	Seminar Hall
13	Sensitization Programme on Producing Leaf Volunteers	18.11.2017	CHPU
14	Celebration of National Integration Day	19.11.2017	Seminar Hall
15	Health Awareness Sprints	29.12.2017	Dinhata Village - I
16	Cleaning Drive Programme	07.12.2017	College Premises
17	Celebration of World AIDS Day	23.12.2017	Seminar Hall
18	Celebration of Republic Day	26.01.2018	College Ground
19	Participation in PMNS Training Programme	21.03.2018	CHPU

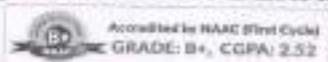
S. C. Bisoi

PROGRAMME OFFICER, Unit - I, II & III

Programme Officer
NSS Unit III
Dinhata College
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Annexure-VI

Annexure-V
NATIONAL SERVICE SCHEME (NSS UNIT III)
DIHATA COLLEGE
P.O. DINHATA, DT. COOCH BEHAR, PIN- 736135



Website: www.dinhatacollege.ac.in Email ID: dinhatacollegenbu@gmail.com Phone: 09581-255094

Ref. No.

Date:

The Report of the **Regular Activities** by NSS Unit III volunteers for the Academic Session April 2018 till date is as follows:

Sl. No.	Name of Programme	Date	Place of Observance
1	Admission Notice	02.08.2018	College Notice Board
2	Orientation Programme	04.08.2018	Seminar Hall
3	Observance of Independence Day	15.08.2018	College Ground
4	College Establishment Day	20.08.2018	Seminar Hall
5	Awareness Camp on Human Trafficking, Drug, Women Abuse and Cyber Security in Collaboration with Dinhata Mahila Police Station, S.D.P.O, Dinhata, I.C, Dinhata	25.08.2018	Seminar Hall
6	Celebration of NSS Day	20.08.2018	Seminar Hall
7	Tree Plantation	30.08.2018	
8	Cleaning Drive Programme	03.09.2018	
9	Science Awareness Camp in collaboration with Bharatiya Bigyan Samiti	07.09.2018	Seminar Hall

S. C. Biswas
PROGRAMME OFFICER
Unit - I, II & III

Programme Officer
NSS Unit-III
Dinhata College



AWARENESS CAMP



BASANTA UTSAV



MATRIBHASA DIBAS



OBSERVANCE OF NATIONAL SCIENCE DAY



DEPARTMENTAL SEMINARS & PUBLICATION OF WALL MAGAZINE



OBSERVANCE OF TEACHERS' DAY



OBSERVANCE OF NATIONAL YOGA DAY



MEMORIAL LECTURE ORGANISED BY IQAC



BEAUTITIAN COURSE



GANDHI JAYANTI, SEMINAR AND WALL



ORIENTATION AND PARENT TEACHER MEET



PARENT TEACHER MEET IN
HISTORY DEPARTMENT



PARENT TEACHER MEET IN
BENGALI DEPARTMENT



SEMINARS & PUBLICATION OF WALL MAGAZINE

DEPARTMENT OF BENGALI



ORIENTATION PROGRAMME, BENGALI DEPARTMENT



BAISHE SRABON, BENGALI DEPARTMENT