



# YEARLY STATUS REPORT - 2020-2021

## Part A

### Data of the Institution

#### 1. Name of the Institution

**DINHATA COLLEGE**

- Name of the Head of the institution **DR ABDUL AWAL**
- Designation **PRINCIPAL**
- Does the institution function from its own campus? **Yes**
- Phone no./Alternate phone no. **08133013573**
- Mobile No: **9474570197**
- Registered e-mail **office@dinhatacollege.ac.in**
- Alternate e-mail **principal@dinhatacollege.ac.in**
- Address **P.O. DINHATA, DIST. COOCH BEHAR,**
- City/Town **DINHATA**
- State/UT **West Bengal**
- Pin Code **736135**

#### 2. Institutional status

- Type of Institution **Co-education**
- Location **Urban**
- Financial Status **Grants-in aid**

- Name of the Affiliating University **Cooch Behar Panchanan Barma University**
- Name of the IQAC Coordinator **DR. MD. FERDOSH ISLAM**
- Phone No. **09474570197**
- Alternate phone No. **9474570197**
- Mobile **9474570197**
- IQAC e-mail address **office@dinhatacollege.ac.in**
- Alternate e-mail address **principal@dinhatacollege.ac.in**

**3. Website address (Web link of the AQAR (Previous Academic Year))**

<http://www.dinhatacollege.ac.in/annual-report-aqar.php>

**4. Whether Academic Calendar prepared during the year?**

**Yes**

- if yes, whether it is uploaded in the Institutional website Web link:

<http://www.dinhatacollege.ac.in/academic-calendar.php>

**5. Accreditation Details**

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
<b>Cycle 1</b>	<b>B+</b>	<b>2.52</b>	<b>2016</b>	<b>02/12/2016</b>	<b>01/12/2021</b>

**6. Date of Establishment of IQAC**

**19/03/2013**

**7. Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,**

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
<b>Dr. Arabinda Barman</b>	<b>Teachers' Associateship for Research Excellence</b>	<b>Science and Engineering Research Board</b>	<b>2021</b>	<b>183000</b>

**8. Whether composition of IQAC as per latest NAAC guidelines**

**Yes**

- Upload latest notification of formation of IQAC

[View File](#)

**9.No. of IQAC meetings held during the year** 3

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **No**

- If No, please upload the minutes of the meeting(s) and Action Taken Report [View File](#)

**10.Whether IQAC received funding from any of the funding agency to support its activities during the year?** **No**

- If yes, mention the amount

**11.Significant contributions made by IQAC during the current year (maximum five bullets)**

1. Taking initiative in preparing Routine for online classes 2. To monitor the online classes 3.

**12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year**

Plan of Action	Achievements/Outcomes
1. Continuation of the CBCS as per the guidelines of the affiliating university.	1. Compiling the guidelines of the affiliating university, the College has successfully been continuing CBCS curriculum.
2. Prioritizing timely completion of the syllabus.	2. Almost all the faculties successfully completed the Syllabus assigned by the university.
3. The Power point lectures to be enriched more and to be updated accordingly.	3. Most of the teachers are using power points to take classes during COVID-19 Pandemic.
4. The progress of the students to be monitored and remedial classes to be arranged for the slow learners.	4. The College arranged remedial classes for the slow learners.
5. Meetings of the Library Committee to be maximized.	5. Library Committee held meeting frequently to enrich the facilities for the students and staff.
6. Group discussions and Seminar presentations by the students to be continued.	6. Most of the Departments arranged group discussions and seminar presentations by the students.
7. Prospects of Add-on courses to be initiated.	7. All the Departments were inspired to start Add-on courses.
8. More awareness programmes for the students on issues like gender sensitisation, health, environment, etc. to be organized.	8. Students were made aware on adapting the COVID-19 pandemic, sanitization, self protection and vaccination. The College arranged for students and staff for mass vaccination in collaboration with the Government.
1. Efforts will be continued to improve paperless administration like online payment of fees, serving notices, online	1. The process is being continued.

admission etc.	
2. Efforts for up-gradation of the College website to introduce online Feedback System and improvement of the Departmental webpage by giving more space for providing e-materials for the students will be taken care of in this academic session.	2. The process is going on.
3.. Provisions will be made for financial support to supply study materials to slow and advanced learners and invited lectures.	3. Teachers help students providing learning materials to the financial weaker students who would not be able to purchase books. They also provide these to slow learners and to the advanced learners, provide online resources, institutes of repute's admission procedures and conduct online and offline invited lectures.
4. Process of taking initiatives for creating one additional Librarian post will be expedited.	4. The College authorities is pursuing this matter continuously.
5. Online admission and fees collection system to be continued as per the University norms and as paper free initiative.	5. . All the process is successfully running.
6. Persuasion to acquire more faculties will be made a regular affair and the same stands true for the nonteaching staff too.	6. The College has been pursuing to fill up all the substantive vacancies but it is centrally recruited as per the advertisement of the WBCSC.
7. Computer training programme to the support staff will be continued.	7. Two NTS have been trained for advanced computer handling courses.
1. Authorities will also be requested for making provisions for separate halls for the Language Lab, Gymnasium and	1. The College provided a small hall for Gymnasium in

Indoor Games in the College.	
2. Further beautification of the College campus will be done by planting more trees.	2. More trees had been planted in the College campus.
3. The Authority will be requested for further improvement and extension of the laboratories by procurement of sophisticated instruments to meet up the demands of the newly implemented CBCS syllabus as initiation has already been done.	3. The computer facilities of the Geography Department have been strengthened for GIS.
4 More emphasis will be taken for green initiatives like Rain Water Harvesting, installation of more Solar Panels and setting up a medicinal plant garden.	4. In pipeline
5. The Authority will be requested to take necessary initiative in regard to more availability of safe drinking water and setting up of separate rooms for teachers' in the College canteen, extension of staff room etc.	5. The project is already in the pipe line.
6. The basic infrastructures of the Laboratories of the 1st floor of the Science Building, corridors of the ground floor will be improved by setting of tiles, wall puttying and wall painting.	6.The works have been initiated.

**13. Whether the AQAR was placed before statutory body?**

**Yes**

- Name of the statutory body

Name	Date of meeting(s)
Governing Body	23/09/2021

**14. Whether institutional data submitted to AISHE**

## Part A

### Data of the Institution

<b>1.Name of the Institution</b>	<b>DINHATA COLLEGE</b>
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<b>3.Website address (Web link of the AQAR (Previous Academic Year))</b>	<a href="http://www.dinhatacollege.ac.in/annual-report-aqar.php">http://www.dinhatacollege.ac.in/annual-report-aqar.php</a>				
<b>4.Whether Academic Calendar prepared during the year?</b>	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="http://www.dinhatacollege.ac.in/academic-calendar.php">http://www.dinhatacollege.ac.in/academic-calendar.php</a>				
<b>5.Accreditation Details</b>					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
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<b>6.Date of Establishment of IQAC</b>			19/03/2013		
<b>7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,</b>					
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Dr. Arabinda Barman	Teachers' Associateship for Research Excellence	Science and Engineering Research Board	2021	183000	
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notices, online admission etc.	
2.Efforts for up-gradation of the College website to introduce online Feedback System and improvement of the Departmental webpage by giving more space for providing e-materials for the students will be taken care of in this academic session.	2.The process is going on.
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for separate halls for the Language Lab, Gymnasium and Indoor Games in the College.	
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<b>13.Whether the AQAR was placed before statutory body?</b>	<b>Yes</b>
<ul style="list-style-type: none"> <li>Name of the statutory body</li> </ul>	

Name	Date of meeting(s)
Governing Body	23/09/2021

**14. Whether institutional data submitted to AISHE**

Year	Date of Submission
2020-2021	17/02/2022

**15. Multidisciplinary / interdisciplinary**

As the Curriculum is designed by the affiliating university, there is little scope for the college to include multidisciplinary/interdisciplinary courses in the syllabus on its own. The college, however, makes provision for exchange of teachers among the departments to facilitate interdisciplinary classes.

**16. Academic bank of credits (ABC):**

With the introduction of Choice Based Credit System since AY 2017, there has come the scope of Academic Credit Banking and it is as per the UGC guidelines.

**17. Skill development:**

The Choice Based Credit System has put emphasis on Skill Development of the students and papers on Skill Enhancement have been included in the curriculum of every course.

**18. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)**

The integration of Indian Knowledge system has been as per the latest guidelines of Choice Based Credit System introduced by the UGC.

**19. Focus on Outcome based education (OBE): Focus on Outcome based education (OBE):**

The Choice Based Credit System has put emphasis on student-centric teaching and learning methodology in which the course delivery, assessment are planned to achieve stated objectives and outcomes. Thereby, in all the papers of every course, there are stated objectives for the course curriculum.

**20. Distance education/online education:**

In the worldwide process of introduction and popularisation of online courses with the onset of Covid-19 pandemic, Dinhata

College has come forward with its limited resources and opportunities. Due to the closure of the educational institutions during the pandemic situation, all the departments of the College have introduced online classes. Every department has prepared separate class routines to ensure the maximum benefit of the students.

## Extended Profile

### 1. Programme

1.1

29

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	<a href="#">View File</a>

### 2. Student

2.1

3489

Number of students during the year

File Description	Documents
Data Template	<a href="#">View File</a>

2.2

2147

Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year

File Description	Documents
Data Template	<a href="#">View File</a>

2.3

1614

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	<a href="#">View File</a>

### 3. Academic

3.1

63

Number of full time teachers during the year		
File Description	Documents	
Data Template	<a href="#">View File</a>	
3.2	67	
Number of Sanctioned posts during the year		
File Description	Documents	
Data Template	<a href="#">View File</a>	
<b>4.Institution</b>		
4.1	34	
Total number of Classrooms and Seminar halls		
4.2	40296628	
Total expenditure excluding salary during the year (INR in lakhs)		
4.3	30	
Total number of computers on campus for academic purposes		
<b>Part B</b>		
<b>CURRICULAR ASPECTS</b>		
<b>1.1 - Curricular Planning and Implementation</b>		
1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process		
<p>Dinhata College is currently having the following mechanisms for effective delivery of curriculum: i. Syllabus distribution is made on discussion among the faculty members. ii. The Routine Committee prepares the Central Class Routine. iii. Departments endorse the class-routines to cover the syllabus. iv. Classes are taken according to the schedule under the supervision of college administration. v. The College Library has a rich stock of both Textbooks and Reference Books with open access system. Many departments have their own Departmental libraries. A good number of Journals are subscribed by the College. Inflibnet facility is available for teachers and students. vi. Methods used for effective delivery of the curriculum are: a. Chalk and Blackboard method b. ICT-enabled teaching-learning method. c. Different</p>		



departments especially Mathematics (MATLAB), Geography (ARC-GIS, Q-GIS) use different Software. d. Use of Scientific models and charts for effective teaching-learning process. e. Group discussions are held amongst the students. f. Students participate in the Departmental Seminars. g. Proper and adequate instrumentation facility is given to the students for their practical classes. h. The departments carry on Survey Programmes, Field Works, Educational Excursions etc. towards improvement of the students' knowledge. i. Project works, Assignments etc. are collected from students.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="http://www.dinhatacollege.ac.in/courses-offered.php">http://www.dinhatacollege.ac.in/courses-offered.php</a>

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Systematic and effective curriculum delivery is possible only through maintaining proper time. This is done by adhering to the Academic Calendar prepared and published in the beginning of every session. The same is circulated through the College Website to all the students. But due the Covid-19 Pandemic, the Academic Calendar could not be strictly followed as all the offline classes remained suspended and direct teaching-learning process could only be continued in online process, Continuous Internal Evaluation has become an integral part of the Evaluation System since the introduction of the CBCS in the undergraduate level and this was carried on in online mode during the year.

File Description	Documents
Upload relevant supporting documents	No File Uploaded
Link for Additional information	Nil

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.**

A. All of the above

**Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	No File Uploaded

## 1.2 - Academic Flexibility

### 1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

#### 1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

29

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

### 1.2.2 - Number of Add on /Certificate programs offered during the year

#### 1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

05

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

<b>1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year</b>	
59	
<b>1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year</b>	
59	
File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>
<b>1.3 - Curriculum Enrichment</b>	
1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	
<p>As an Undergraduate College affiliated to Cooch Benar Panchanan Barma University, Dinhata College does not enjoy any autonomy in framing the curriculum and hence is unable to include such issues. But, at the same time the College is always active in inculcating real-life issues like Gender Equality, Environment etc. and accordingly organises seminars and discussions on related matters. A Seminar was organised on International Women's Day on 08.03.2021 in Room No. 12 to uphold the necessity of Gender Equality in the society. The Programme was attended by the students and the teaching and the non-teaching staff, and was addressed by the Principal and other teachers.</p>	
File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	<a href="#">View File</a>
<b>1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year</b>	
3	

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

0

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

### 1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni**

**B. Any 3 of the above**

File Description	Documents
URL for stakeholder feedback report	<a href="#">View File</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	No File Uploaded

**1.4.2 - Feedback process of the Institution may be classified as follows**

**C. Feedback collected and analyzed**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
URL for feedback report	Nil

**TEACHING-LEARNING AND EVALUATION**

**2.1 - Student Enrollment and Profile**

**2.1.1 - Enrolment Number Number of students admitted during the year**

**2.1.1.1 - Number of sanctioned seats during the year**

**3487**

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	<a href="#">View File</a>

**2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)**

**2.1.2.1 - Number of actual students admitted from the reserved categories during the year**

**1799**

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The learning levels of the students is assessed by means of regular class tests, group discussions, students seminars, viva-voce etc. The teachers are always active to provide all-round help to the students by providing guidance and also by means of e-books and notes. In the absence of off-line classes, the teachers took classes in online mode through different platforms like Google Meet, Zoom, Webex etc. Google Classroom proved a good platform for presentation by the teachers and assessment of the students.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	No File Uploaded

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
7784	63

File Description	Documents
Any additional information	<a href="#">View File</a>

## 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Experiential learning and problem solving methodologies are part and parcel in teaching the science subjects. Departments like Botany, Geography and Zoology arrange for field trips and sample collection for participative learning of the students. The department of Political Science provide opportunities for the students to have direct experience of the parliamentary procedure

through Mock Parliament. Due to the pandemic situation, however, no such activity could take place in direct mode during the year.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

There is adequate provision in the College for the teachers to use ICT during the class teaching. All the departments have access to Laptops and Projectors and the teachers make maximum use of them. Every department takes help of power point presentations, audio-visual clips to enhance the level of teaching. Exhibition of dramas, movies etc. is a part of the regular curricular activity. There is regular contact between the teachers and the students by means of WhatsApp groups. During the closure of physical classes, online teaching proved a great aid in the learning process.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<a href="https://drive.google.com/drive/folders/1i1KWegFvaj2AKjyK-6zOLrquJBOI6z3h?usp=sharing">https://drive.google.com/drive/folders/1i1KWegFvaj2AKjyK-6zOLrquJBOI6z3h?usp=sharing</a>

**2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )**

**2.3.3.1 - Number of mentors**

63

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	No File Uploaded

**2.4 - Teacher Profile and Quality****2.4.1 - Number of full time teachers against sanctioned posts during the year****63**

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>

**2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)****2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year****19**

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	<a href="#">View File</a>

**2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)****2.4.3.1 - Total experience of full-time teachers****552**

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>



## 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

With the introduction of the CBCS, internal assessment has become a part of the curriculum. As per the syllabus framed by Cooch Behar Panchanan Barma University, 6 marks are reserved for internal assessment in every 50 marks paper in both Honours and Programme courses. The Departments enjoy full liberty in deciding the modes of such assessments and the same take place by means of written tests, viva-voce, seminar presentations, group discussions, students' response in the classes etc. The overall activity of the students is taken into account while making such assessment. Class tests are arranged to evaluate the progress of the students on regular basis. In addition, 4 marks are there in every paper for attendance of the students.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Every care is taken in internal assessment process to avoid any kind of mistake in the process. The departments remain continuously involved in the assessment process so that each and every student is assessed as per his/her performance in the whole assessment process. The Examination Committee under the chairmanship of the Principal works for maintaining standard of the assessment system and solve any problem related to the system. The marks are preserved in both soft and hard forms are preserved meticulously. Mistakes, if any, caused in entering the marks in the web portal of Cooch Behar Panchanan Barma University is immediately brought to the notice of the university and is rectified.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

We organise 'Orientation Programme' for introduction of the courses and CBCS norms regarding evaluation process and paper division and number pattern and other important rules for the 1st semester students and thereby they are made aware of the same very minutely. The departments take initiative to organise such programmes and demonstrations are presented to the students through power point presentations. Besides, the teachers also make the students aware of the same through regular interaction with the students. The teachers also respond to the queries of the students regarding the courses and programmes in the classes or through phone calls.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="https://www.cbpbu.ac.in/ug-cbcs.php?">https://www.cbpbu.ac.in/ug-cbcs.php?</a>
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The evaluation system, comprising of Semester-end examinations and Internal Assessments, is the touchstone of the level of attainment of programme outcomes and course outcomes. The progress of the students is assessed by means of response of the students in the classes and also through class tests arranged by the departments regularly. The students participate in the various programmes such as various departmental seminars, group discussions, class interaction, field surveys, project works, lab works, assignment works, creative writings and thereby their performances are judged.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	Nil

**2.6.3 - Pass percentage of Students during the year**

**2.6.3.1 - Total number of final year students who passed the university examination during**

**the year**

**1612**

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for the annual report	Nil

## 2.7 - Student Satisfaction Survey

**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**

[http://www.dinhatacollege.ac.in/userfiles/file/SSS\\_Dinhata%20College\\_2020-2021-%2029.09.2022.pdf](http://www.dinhatacollege.ac.in/userfiles/file/SSS_Dinhata%20College_2020-2021-%2029.09.2022.pdf)

## RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 - Resource Mobilization for Research

**3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

**3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

**275000**

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	<a href="#">View File</a>
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>

**3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year**

**3.1.2.1 - Number of departments having Research projects funded by government and non-**

**government agencies during the year****1**

File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
Supporting document from Funding Agency	<a href="#">View File</a>
Paste link to funding agency website	Nil

**3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year****3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year****5**

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

**3.2 - Research Publications and Awards****3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year****3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year****14**

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

<b>3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year</b>	
<b>3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year</b>	
14	
File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>
<b>3.3 - Extension Activities</b>	
3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year	
<p>NSS Units of Dinhata College have carried out holistic development for the largely rural and semi-rural belt of the surrounding riverine society, abounded with a large populatoin hailing from poor and economically-backard regions and from scheduled castes and minority communities through cleaning drives, plantation, observing World Environment Day, improving awareness for vaacination, participating in Azadi ka Amrut Mahotsav, poster making competition to catch the rain, participating in Fit India Freedom Run 2.0, Green Village Clea Village campaigns, observing National Youth Day, celebrating Republic Day and through other activities. These activities have intregated Dinhata Coillage with the society througha umbilical chord that vruns through over 60 years and so.</p>	
File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>
<b>3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year</b>	
<b>3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year</b>	
2	

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	<a href="#">View File</a>
e-copy of the award letters	<a href="#">View File</a>

**3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year**

**3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

7

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	<a href="#">View File</a>

**3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year**

**3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

1500

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

**3.4 - Collaboration****3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year**

1

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year****3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year**

1

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

**INFRASTRUCTURE AND LEARNING RESOURCES****4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college has 32 classrooms, 13 laboratories, One seminar hall, one virtual classroom and a library consisting of reading room for teachers and students with computer facilities. The library provides e-learning facilities with N-List subscriptions both for teachers and for students. The female students have separate common room. Recently, the College has taken steps for renovation and

**upgradation of separate library reading room.**

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="http://www.dinhatacollege.ac.in/photo-gallery.php">http://www.dinhatacollege.ac.in/photo-gallery.php</a>

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The College has the facilities for cultural activities like recitation, song, dance, theatre, debates, group discussion etc. For sports and games activities our indoor and outdoor facilities are available. During winter a cricket pitch is prepared for cricket tournaments. Besides, Yoga, Athletic events like running, long jump, high jump, shot put, javelins, khoko, kabaddi everything is conducted accordingly in this play ground with proper maintenance. It has NSS units which conduct various activities like cleaning campus, awareness camps, planting saplings, etc.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="http://www.dinhatacollege.ac.in/photo-gallery.php">http://www.dinhatacollege.ac.in/photo-gallery.php</a>

**4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.**

17

**4.1.3.1 - Number of classrooms and seminar halls with ICT facilities**

17



File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

40296628

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

#### 4.2 - Library as a Learning Resource

##### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The aim of the College Library is to meet the educational and information needs of our primary clientele: students, faculties, and staff of the College. As an important intellectual resource for the user community, the library provides students, faculties, staffs, with books, periodicals, open access e-books & e-journals, and other open access online and physical materials. Automation of library has reached that level of efficiency where the inquisitive student can at once find his or her desired book by accessing the catalogue. This has only been possible due to a dedicated library team that is devoted to acquisition, cataloging and circulation of books, both to students and teachers.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	<a href="http://www.dinhatacollege.ac.in/library.php">http://www.dinhatacollege.ac.in/library.php</a>

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**

**B. Any 3 of the above**

File Description	Documents
Upload any additional information	<b>No File Uploaded</b>
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)**

**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

**2067618**

File Description	Documents
Any additional information	<b>No File Uploaded</b>
Audited statements of accounts	<b>No File Uploaded</b>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

**4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)**

**4.2.4.1 - Number of teachers and students using library per day over last one year**

**15**

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

### 4.3 - IT Infrastructure

#### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The Institution runs office automation software. The college has IT system for continuous screening and updation of the Maintenance. The college also regularly updates the existing software as part of internal management system. This college has wi-fi facilities for staff and students. The college management regularly oversees the maintenance and security of the wi-fi by changing the passwords for different sections of users and checking of supply fibre optics.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

#### 4.3.2 - Number of Computers

115

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Student – computer ratio	No File Uploaded

#### 4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

**4.4 - Maintenance of Campus Infrastructure****4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)****4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)**

34931275

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The Physical, Academic and Support facilities associated with the Laboratories, Library, sports, classrooms etc maintained with the departmental and College activities. Different committees overlook the different systems and procedures related to the physical, academic and support facilities and they submit reports assessing all the aspects which are brainstormed over a select and wider group of stakeholders, for proper assessment, modification and upgradation.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

**STUDENT SUPPORT AND PROGRESSION****5.1 - Student Support****5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year****5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year**

2178

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

**5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year**

**5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year**

07

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills**

**C. 2 of the above**

File Description	Documents
Link to institutional website	Nil
Any additional information	<a href="#">View File</a>
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

52

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

52

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

**B. Any 3 of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of student grievances including sexual harassment and ragging cases	<a href="#">View File</a>

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

0

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	No File Uploaded

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

0

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	<a href="#">View File</a>

### 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

#### 5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State

**government examinations) during the year**

0

File Description	Documents
Upload supporting data for the same	<a href="#">View File</a>
Any additional information	No File Uploaded

**5.3 - Student Participation and Activities****5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

As per the recent State Govt. order, the elected student union has been

dissolved since the last three years. Hence there is no Students Council or

Students Union at present. However most of the students take part in all

activities of the College like Sports and games, cultural



activities, NSS,

blood donation camps, awareness camps, study tours, publication of college

magazine and departmental wall magazines, extension activities etc. The college

administration aims to inculcate a culture of indulgence and leadership by

entrusting the students with various responsibilities during these events.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

### 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

#### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

0

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	<a href="#">View File</a>

### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Reg. No. S/2L/No 49868. The Alumni of Dinhata College are spread over the state

and they contribute to the development of the College in different ways.

Formally, Dinhata College Alumni Association was registered in 03.02.2016 with

Reg. No. S/2L/No 49868 under the Registration of Societies Act XXI of 1860. Its

primary role lies in giving valuable advices to the development of the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**5.4.2 - Alumni contribution during the year (INR in Lakhs)**

E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The vision of the college is bringing the wards of the downtrodden, socially and economically backward and underprivileged people of to the light of higher education. Being the only general degree college in the subdivision it caters to a large number of students from the economically weaker and socially backward sections of the society.

The governance is in tune with the missions of the institution. The college attempts to provide the environment of higher

education for the overall socio economic development of the area. Special emphasis is laid to inculcate employment and entrepreneur aptitude in the students. Students are sensitized about various social issues, duties and responsibilities through various activities. Through special care and personal contact, the College aims to improve the quality of mediocre and backward students and guide the meritorious students to better levels of success.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Different academic and administrative activities of the College is managed by various sub-committees. The sub committees consist of Teachers and non teaching staff and the committees are so constituted so as to involve maximum participation from the teachers and Non teaching staff. Young faculties were entrusted with convenorship of many committees to involve them actively in running the College. It was ensured that each and every staff is a part of at least one subcommittee.

The college has a ritual of rotation of Departmental headship after a tenure of two years. In this way all the faculties of the Departments are made to actively participate in management of the Departments.

Students are involved integrally in different activities of the college to inculcate social responsibility and leadership skills in them.

File Description	Documents
Paste link for additional information	<a href="http://www.dinhatacollege.ac.in/about-us.php">http://www.dinhatacollege.ac.in/about-us.php</a>
Upload any additional information	No File Uploaded

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

### Human Resource Management

The service rules are made transparent and they are benefited with PF, Gratuity, GSLI etc., and various leaves, as per the norms of the State Government and the affiliating University.

### Admission of Students

Students' admission is made strictly on the basis of merit. All rules and regulations of the State Government regarding the reservation of seats are strictly followed.

### Curriculum Development

The college follows the curriculum prescribed by the affiliating university.

### Teaching and Learning

Syllabus distribution is made on discussion among the faculty members in Departmental Meetings in the beginning of every academic session.

### Examination and Evaluation

Students appear for Semester Examinations according to the schedule prescribed by the University.

### Library, ICT and Physical Infrastructure / Instrumentation

The College Library has a rich stock of both Textbooks and Reference Books with open access system.

### Research and Development

Staff members are motivated by the Research Consultancy Cell to take up Research Projects (Major and Minor) from the funding agencies like UGC , DST, DBT, ICSSR etc and publish research articles in the UGC enlisted Journals.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	<a href="https://docs.google.com/spreadsheets/d/1aZpwwJAFRi87yG895cke811Dzr-DFgOUhWT_H_xfETQ/edit?usp=sharing">https://docs.google.com/spreadsheets/d/1aZpwwJAFRi87yG895cke811Dzr-DFgOUhWT_H_xfETQ/edit?usp=sharing</a>
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The Institutional Management is designed in a scientific way with transparency to get the optimum results out of it. A hierarchical set up is established from top management to down the level clearly demarking the Duties, Responsibilities, Accountability and Authorities at every stage.

Governing Body

Principal

IQAC

Head of the Departments

Sub Committees

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	Nil
Upload any additional information	No File Uploaded

**6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination**

B. Any 3 of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	<a href="#">View File</a>

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The college has a "Dinhata College Employees Co-operative Credit Society" All the permanent members are the members of the Co-operative Society. The Co-operative gives short terms and medium term loan to the members.

File Description	Documents
Paste link for additional information	<a href="https://drive.google.com/file/d/1ITC86iAvTGW7KS67hs5EhQfng6lCF-vY/view?usp=sharing">https://drive.google.com/file/d/1ITC86iAvTGW7KS67hs5EhQfng6lCF-vY/view?usp=sharing</a>
Upload any additional information	No File Uploaded

**6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year**

**6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

**6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**

**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded

**6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)****6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

5

File Description	Documents
IQAC report summary	<a href="#">View File</a>
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

**6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff**

The principal ensures the regular conduct of classes by frequently visiting the classrooms. This year, during the lockdown period, a weekly report of online classes taken was collected from each department through the HODs. Feedback is collected from students and parents regarding different academic and administrative functioning of the college. The IQAC advises the teachers regarding their career advancement in different meetings.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

#### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Dinhata College conducts internal as well as external audit both by chartered accountants for each financial year regularly. The appointment of external auditor is given by DPI, Govt. of West Bengal. The main features of audit report are Balance Sheet, Income Expenditure Account, Receipts payments Account. It also includes details of various types of Scholarship fund, details of Subsidiary fund University fees etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0



File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The College Finance and Purchase Committee has to be formed/reformed (as per the UGC guidelines) to meets regularly and prepares strategy for resource mobilization effectively and efficiently with the consent of the Governing Body. The members of the committee will decide the major areas of sources and allocation of funds for optimum utilization of resources.

For grants received from various government agencies like RUSA, UGC etc, the respective sub-committees are entrusted with the preparation of the proposal for utilisation of the funds which is further approved by the Finance Committee and Governing Body

For construction related works from Government grants, the work is executed by the Government departments like PWD. Construction from College Fund is monitored by the building and construction sub committee.

The accounts department maintains accounts of all income and expenditure which is further audited by an Internal and an External Auditor.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

### 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC contributed to quality assurance in the following ways:

1. Facilitated the purchase of books and journals from RUSA 2.0 for improvement of the College Library
2. Facilitated in the purchase of equipment for different laboratories for the improvement of the infrastructure from RUSA 2.0.
3. Facilitated the construction of two new toilet blocks from RUSA 2.0 grant.
4. Initiated the construction of a new building from RUSA 2.0 grant.
5. Facilitated the repair and renovation of buildings and laboratories from RUSA 2.0 grant.
6. Initiated the set up of a gymnasium and a Language lab from RUSA 2.0 grant.
7. Encouraged teachers to participate in Ops, RCs, FDPs and STPs.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Academic and administrative issues are discussed periodically in the meeting of the Teachers' Council and various sub committees. Feedback is collected from all stakeholders to identify areas for improvement. Feedback and grievances are analysed and acted upon for improvement and redressal by the appropriate sub committees.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**D. Any 1 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	No File Uploaded

## **INSTITUTIONAL VALUES AND BEST PRACTICES**

### **7.1 - Institutional Values and Social Responsibilities**

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Gender equality is a prioritised part of the general activities in the College. Dinhata College always promotes a safe and healthy atmosphere for both its female employees and students. This is reflected in the higher number of female students in the College. Like every year, in 2021 the College observed International Women's Day on 8th March, 2021. The programme was attended by the staff and the students of the College as well as by female delegates of local NGOs.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="https://docs.google.com/spreadsheets/d/1MXH3JfkDBHm6iFhWJOkuWeSA6--cact/edit#gid=1237335743">https://docs.google.com/spreadsheets/d/1MXH3JfkDBHm6iFhWJOkuWeSA6--cact/edit#gid=1237335743</a>
<b>7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment</b>	<b>C. Any 2 of the above</b>
File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	No File Uploaded
7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management	
Nil.	
File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	No File Uploaded
<b>7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus</b>	<b>D. Any 1 of the above</b>

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	No File Uploaded

### 7.1.5 - Green campus initiatives include

#### 7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. Landscaping with trees and plants

C. Any 2 of the above

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Any other relevant documents	No File Uploaded

### 7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

#### 7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

E. None of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

#### 7.1.7 - The Institution has disabled-friendly,

C. Any 2 of the above

**barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment**

**5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

1. Tree planted beside Dinhata Coochbehar main road.

2. Green Village and Clean campaign was organized. In This campaign NSS volunteers visited a village and performed activities like- cleaning of village and plantation.

3. The promotion and preservation of an atmosphere of tolerance communal harmony are the foremost priority of Dinhata College.

Every year we celebrate the colorful festival of Holi in our college campus with different communities. Different persons of the society participated in this program. Maintain a communal harmony among with the different communities of the society.

Students participated in cultural program. But in the year 2021 due to pandemic this type of program cannot be conducted.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The college establishes policies that reflect core values. The institute hoists the National flag during Independence Day Observation, Republic Day Observation and invites distinguished persons to inspire students and staff by informing the qualities of freedom fighters and to emphasize the duties and responsibilities of citizens. The institution encourages participation of students in Sports and Games at Local/State/National level to strengthen nationwide bond and relation. Dinhata College recurrently conducts activities to generate awareness drives for employees and students to instill values for being responsible citizens. Some of the frequently conducted activities are tree plantation, blood donations drives, International Women's Day, International Mother Tongue Day, College Foundation Day Celebration, Teacher's Day Celebration, Student's Week Observation, Basanta Utsav Celebration, Rabindra and Nazrul Jayanti Celebration etc. Also, as mandated by various statutes and laws, there are various other committees for observing into the matters of students and employees promptly in time. The institution takes many other initiatives like conducting awareness campaigns among students, organizing orientation programmes, seminars and workshops to sensitize the future leaders to inherit human values coping with the constitutional obligations.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts**

**E. None of the above**

periodic programmes in this regard. The Code of Conduct is displayed on the website. There is a committee to monitor adherence to the Code of Conduct. Institution organizes professional ethics programmes for students, teachers, administrators and other staff. 4. Annual awareness programmes on Code of Conduct are organized.

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

1. Online Programme "Teacher Day Celebration", organised by Department of Bengali, on 5th September, 2021.
2. Online Programme Najrul Jayanti Smriti Sandhya, organised by Department of Bengali, on 26th May, 2021.
3. Online Programme Rabindra Jayanti, organized by Department of Bengali, on 9th May, 2021.
4. Interaction With the Principal, organised by Department of Bengali, Convener: Subhash C Das. On 7th Dec, 2021
5. Recent Trends in Physics and Chemistry of Materials, organized by Department of Physics and chemistry, Convenor- Dr Rumana Purveen and Dr Arabindo Barman, on 29th August, 2021



File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. ICT based Teaching learning Process
2. Encourage the research activities among the students and teachers

File Description	Documents
Best practices in the Institutional web site	No File Uploaded
Any other relevant information	<a href="#">View File</a>

## 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Dinhata College has completed 64 years of service along with the vision of 'transforming the youth through holistic education towards an enlightened society'. The distinctiveness of Dinhata College as an institute is to ensure quality education by providing an environment of learning that enhances dissemination of knowledge to ensure that students develop life skills for facing challenges and responsibilities with social, gender and environmental sensitivity. The college is committed to enable students to attain moral, spiritual and emotional integrity as the future of our country depends on its young students. To ensure quality education along with sensitivity towards social and environmental issues, it is significant to nurture students though

extension and outreach activities. The College promotes value based education for the holistic growth of its staff and students for the capacity building of individuals and the nation at large.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

### 7.3.2 - Plan of action for the next academic year

Two activities have been visualized for the next session.

1. **Personality development:** By way of organizing popular lecture, student's interaction, group discussion, short plays etc.
2. **Academic Audit:** There is an academic council in the college and in the banner of the council Academic Audit report will highlight for our future academic activities.