



Dinhata College

Affiliated To CBPBU || ESTD. 1956

Accredited By **NAAC** (First Cycle)

ACADEMIC AND ADMINISTRATIVE AUDIT REPORT

2018 - 2023


Principal
Dinhata College
Po. Dinhata, Dist. - Cooch Behar

ACADEMIC & ADMINISTRATIVE AUDIT REPORT FOR THE SESSION 2018- 2023

Part-I

Name of the College: DINHATA COLLEGE

Audit Team Members:

1. Dr. Subhash Chanda, Principal, B.T. & Evening College, Cooch Behar
2. Dr. Abdul Awal, Principal, Dinhata College
3. Prof. Prabir Kumar Haldar, Head and Professor, Dept. of Physics, Cooch Behar Panchanan Barma University
4. Dr. Ferdosh Islam, Coordinator, IQAC, Dinhata College
5. Sri Mahadev Barman, Teachers' Representative, Governing Body, Dinhata College

Date of Audit: 16-11-2023

College Timings	Observation	Remarks / Suggestions
10 A.M to 5 P.M	Classes are found to be held regularly. Physical Education classes are held in the morning. The cocurricular activities are satisfactory.	The number of classrooms need to be increased.

1. Curricular Aspects

No.	Courses offered		Students' Strength					Observation	Remarks
	Course	Category	2018-19	2019-20	2020-21	2021-22	2022-23	As per the government and university norms.	Teacher-student ratio must be appropriated as far as practicable.
	B.A	Hons.	1156	1559	1404	1559	1627		
	B.A	Gen	4866	4504	5347	5823	5921		
	B.Sc	Hons.	231	257	229	253	244		
	B.Sc	Gen	236	172	196	119	109		
	B.Com	Hons.	21	22	16	14	8		
	B.Com	Gen	7	4	6	6	4		

(AISHE Code -C-45323)


Principal
 Dinhata College
 Po. Dinhata, Dist - Cooch Behar

2. Add on/ certificate courses	From
3. Annual Curricular Plan	Yes
4. Attendance	Yes
5. Coverage of Syllabus	Yes

II. Teaching & Learning:

1.	Teaching Diary / Teaching Notes 1. No of Teaching staff including contract/SACTs: 2. No Teachers submitted: 3. No Teachers Not submitted with details	68
2.	Conduct of Classes	Virtual Class, ICT Enabled Class, Audio Visual Class, Unit Test, Seminar
3.	Use of supplementary teaching tools and application of ICT	Yes
4.	Student Centric Activities	Yes
5.	Student Centric Seminar	Yes
6.	Remedial Coaching	Yes
7.	Students' Assignment	Yes
8.	Students' Feedback (Analysis done or not)	Done Both Collection & Analysis

III. Evaluation & Results

1.	Conduct of Internal Examinations	Yes
2.	Maintenance of Marks Register/File	Yes
3.	Result of University Examination (Last Exam)	Yes


 Principal
 Dinahata College
 Po. Dinahata, Dist - Cooch Behar

1.	Library	Yes (33799 Books & 15 (upto 3 yrs active) + 17 (active) Journals with INFLIBNET)
2.	Laboratories	Yes
3.	E-Classrooms	Yes
4.	Computer	Yes
5.	Internet/WIFI	Yes

Analysis Of University Results (Percentage Of passed students)	2018-19	2019-20	2020-21	2021-22	2022-23	Remarks
Total	1267	1230	1524	1781	1811	Satisfactory
Pass	843	1217	1511	1741	1451	
Fail	424	13	13	40	360	
Percentage	66.53	98.94	99.15	97.75	80.12	

IV. Learning Resources:

V.	Physical Activities	Yes
----	---------------------	-----


VI. Basic Facilities


 Principal
 Dinhat College
 Po. Dinhat, Dist - Cooch Behar

1.	Sanitation	Yes (First Aid, Canteen, Sanitary Pad Vending Machine & Waste is Dispatched through Incinerator)
2.	Drinking Water Facilities	Yes
3.	GYM	Yes
4.	Play Ground	Yes

VII. Other Facilities:

1. Solar power generation with lights
2. Rain water Harvesting.
3. Medical Plant garden.


Principal
Dinhata College
Po. Dinhata, Dist - Cachh Behar

Part-II

AUDIT QUESTIONS

The auditors are guided by the questions given in each section in carrying academic audit of Departments. These questions guide the formulation of the Self-Evaluation Document (SCD),

DEFINING INTENDED LEARNING OUTCOMES:

1. **New programmes/courses introduced during the Academic year:** Nil
2. **Programs in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the Academic year:** Nil
3. **Students enrolled in Certificate/ Diploma Courses introduced during the year:**
Yes
4. **Whether structured feedback received from all the stakeholders:** Yes

1) Students	2) Teachers	3) Employees
Yes	Yes	Yes

5. **Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year:** Nil
6. **Learning outcome is properly approved by IQAC of the College:** Yes
7. **What have you learnt from former students and employers:** The college should initiate more career-oriented programs. Incorporate entrepreneurship programmes, organise career fairs and placement cell should work more effectively for better placement of students.
8. **How do you ensure that there is convergence or agreement on the essential elements of the Curriculum:** By facilitating the demands of the faculties and the students in Consultation with the affiliated University.

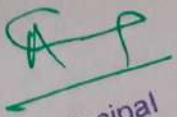
DESIGNING TEACHING AND LEARNING PROCESSES

1. **Is there an appropriate and up-to-date teaching and learning strategy in the Departments:**
Yes
2. **What pedagogical approaches are used:** As directed by the UGC, State Government and the CBPBU from time to time.
3. **What strategies are used to stimulate student participation in the classroom and enhance student learning:** Encourage active participation through activities such as group discussions, debates, role-playing, case studies, and hands-on experiments etc. Also incorporate educational technology tools such as interactive whiteboards, polling apps, educational games, and multimedia presentations etc.
4. **What resources are used in teaching and learning:** Text and reference books, journals, e resources, lectures, films, multimedia, NEPTel, digital learning resources tools like ICT are


Principal
Dinhata College
Po. Dinhata, Dist - Cooch Behar

frequently used by the faculties.

5. **How is the quality of teaching maintained and enhanced? How do you ensure that strategies such as effective staff development, peer review, induction and mentoring are used :** Feedback from different stockholders like Students, Faculties, Alumni and even the Employer. Parent- teacher meetings are frequently arranged by the departments. Also, establish structures and processes to provide ongoing support to teachers throughout their careers. This can include regular check-ins with administrators, access to resources and professional development opportunities, and opportunities for collaboration and peer learning.
6. **How effectively do lecturers draw upon their research, scholarship, or professional activity to inform their teaching:** Teachers who re actively engage in research, scholarship, or professional activities related to their teaching subject are better positioned to integrate cutting-edge knowledge and real-world examples into their teaching. However, it's important to acknowledge that lecturers may face challenges in effectively integrating their research and teaching, such as time constraints, competing demands etc. Additionally, lecturers in certain disciplines or institutional contexts may have limited opportunities or incentives to engage in research-related teaching activities.
7. **Is there any academic support including handbooks and other written documents that is given to students: Yes**
8. **What was the Role of IQAC for Academic Development during the period:**
 1. IQAC organised Induction Programme for 1st Semester Honours and Programme course students.
 2. From this session the Mock test was introduced for 1st semester students.
 3. Add-On Courses have been launched along with the previous courses.
 4. Workshops on entrepreneurship developing skills:
9. **Is there any Registered Alumni Association of the Institution: Yes**
10. **If yes, what is the Total No. of Members and How many meetings were organized during this period:** Approx. 400 members.
11. **How does Alumni Association contribute for the development of the Institution:** The Alumni Association proactively participates in various fundraising endeavors, such as organizing alumni reunions, hosting charitable events, and contributing some product for clean environment of the campus. The Alumni of our college organizes frequent networking events, reunions, and social gatherings, which serve as opportunities for alumni to re-establish connections with their fellow graduates and establish new relationships.


Principal
Dinhata College
Po. Dinhata, Dist - Cach Behar

Part-III

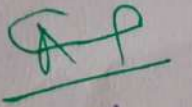
1. Fund Received:

Funds Category	2018-19	2019-20	2020-21	2021-22	2022-23
UGC	Nil	Nil	Nil	Nil	Nil
State Govt.	38490848/-	39133138/-	57732654/-	49742954/-	67283977/-
Other (Including opening balance)	10177200/-	803574/-	5000000/-	-	-
Total	48688048/-	39936712/-	62732654/-	49742954/-	67283977/-

2. Income:

Income Source	2018-19	2019-20	2020-21	2021-22	2022-23
Income from Students	15777222.37/-	18304944.18/-	14069972.48/-	15848977/-	19948971/-
Income from other sources	24242759.37/-	4992020532/-	60308654/-	62728045/-	79837275/-
Total	40019981.74/-	68225476.18/-	74378626.48/-	78577022/-	99786246/-

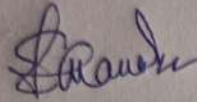
3. Expenditure for infrastructure development and augmentation, excluding salary year wise during last five years (INR in lakhs).



Principal
Dinhata College
Po. Dinhata, Dist - Cachh Behar

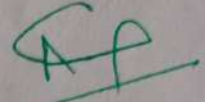
2018-19	2019-20	2020-21	2021-22	2022-23
75.87192	21.89402	54.7407	4.14615	7.61543

4. Due to Non-appointment of Auditor by the Dept. of Higher Education, Govt. of West Bengal, the financial report has been prepared on the basis of Internal Audit Report of the college duly approved by the Governing Body.



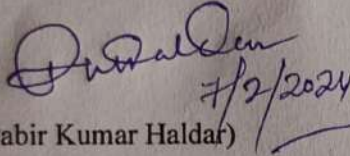
(Dr. Subhash Chanda)

Principal
University B.T. & Evening College
Cooch Behar



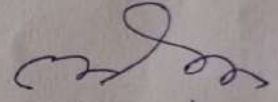
(Dr. Abdul Awal)

Principal
Dinhata College
Po. Dinhata, Dist - Cooch Behar


7/2/2024

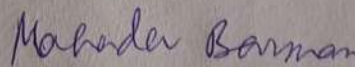
(Prof. Pabir Kumar Haldar)

Head
Department of Physics
Cooch Behar Panchanan Barma
University



(Dr. Ferdous Islam)

Coordinator - IQAC
Dinhata College



(Sri Mahadev Barman)